

R E G U L A T I O N

**of language learning in the Foreign Language Centre
of the Pomeranian Medical University in Szczecin**

for the students of the English Programme,

The students of the English programme are obliged to study Polish and Latin.

1. The Polish course

a / course duration: two years, from the first to the fourth semester of medical studies

b / number of hours:

1st year – 60

2nd year – 60

c/ course completion: oral exam

2. The Latin course

Faculty of Medicine:

a / course duration - two semesters in the first year of medical studies

b / number of hours: 60

c / completion of the course: a credit with a mark

Faculty of Medicine and Dentistry:

a / course duration - one semester in the first year of medical studies

b / number of hours: 30

c / completion of the course: a credit with a mark

3. Participation in the language classes is obligatory.

4. At the end of each semester students will be credited on the basis of their attendance and tests (at least two tests in a semester). If students do not come for a test without a certified excuse they receive a failing mark.

The certified excuse comprises:

a) medical reasons (doctor's sick-leave)

b) Dean's consent for students absence

Students can have two resits for each test and they should be taken not later than a week before the semester ends.

5. Students who miss classes without a certified excuse have to make up for their absences.

It's the language teacher who decides on the forms of making up for classes.

6. Students who fail to make up for their absences and tests receive “green” warning if they have less than 25% of absences i.e. they are given possibility to receive a signature in the nearest examination session, those who have more than 25% are given “red” warning i.e. they have to repeat the whole semester.

7. Students who receive the average mark min. 4.1 within the whole language course are privileged not to take the final exam.

8. Students are obliged to buy course books as recommended by the language teacher.

9. The students who need additional explanation or help in the foreign language learning are free to consult their teacher during the duty hours. The timetable of the duty hours is displayed on the notice-board.

10. If there are any queries concerning learning Polish and Latin please notify the Director of the Language Centre.

Szczecin, 01.10.2010