

RULES & REGULATIONS OF STUDY
AT THE POMERANIAN MEDICAL UNIVERSITY IN SZCZECIN

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CHAPTER I

General provisions

§1

1. The Pomeranian Medical University in Szczecin, hereinafter referred to as *the University*, offers the first cycle studies, the second cycle studies, and the uniform Master's degree studies.
2. Studies are offered in the intramural or the extramural form.
3. Studies are offered in Polish as the language of instruction, with reservation of Item 4 below.
4. The University may offer studies in foreign languages.
5. Tuition-based studies include the following:
 - 1) extramural studies,
 - 2) studies offered in a foreign language,
 - 3) studies offered in Polish for foreign students.
6. The University authorities are under the obligation to, within their capacity, undertake actions ensuring adaption of the organisation and due fulfilment of the didactic process to the special needs of students with disabilities, including adaptation of the conditions of study to a particular disability, taking into account the degree and the nature of a particular disability and the specific characteristics of a given major. The Rules & Regulations of Adaptation of Organization and Fulfilment of the Didactic Process to the Needs of Students with Disabilities are specified in Appendix 1 hereto.
7. In order to ensure a high level of education, the University adheres to the Education Quality Assurance Policy through fulfilment of guidelines issued as part of the University Education Quality Assurance System.

§2

1. These Rules & Regulations of Study at the Pomeranian Medical University in Szczecin, hereinafter referred to as *the Rules & Regulations*, shall apply to all the forms, types, and majors of study offered at the University, except for doctoral studies, doctoral schools, and postgraduate studies.
2. All references herein to *the Act* are made to the Law on Higher Education and Science Act of 20 July 2018.

§3

1. The admission to the University shall be subject to the rules set forth in the University Senate Resolution on the Rules and Procedures for Admission of Candidates to Intramural and Extramural Studies for a given academic year.
2. Following the Student Oath, the wording of which is included in the University Statutes, newly admitted students shall acquire the student's rights.
3. The student's rights and obligations shall expire upon completion of studies or upon removal from the Student Registry. Students who complete the first-cycle studies shall maintain the student's rights until 31 October of the year of completion of studies, with the exception of the eligibility for the financial assistance awarded from the state budget.
4. Enrolment into an additional major shall be allowed only by way of the admission procedure.

§4

1. The tuition for educational services and other related fees, as well as the rules for collection of payments and setting up instalment schedules shall be determined by the Rector.
2. The Rector may specify the rules for refunding the fees specified in Item 1 above.

§5

1. Students of all majors of study offered at the University form the Students' Parliament.
2. The Students' Parliament's bodies shall be the representative of the entire student community.
3. The principles of organisation, the procedures, the type and the procedure for appointment of the Students' Parliament bodies and their competences shall be specified in the Rules & Regulations of the Students' Parliament.

§6

1. The supervisor and the counsellor of all the students of the University shall be the Rector of the University, while the supervisor and the counsellor of students at the faculty level shall be the Dean of the Faculty.
2. The Dean shall be responsible for the organisation of the academic learning and educational process and in the performance of own duties may partner with the bodies of the Students' Parliament.
3. The appellate body against Dean's decisions regarding matters pertaining to the Rules & Regulations shall be the Rector of the University. Rector's decisions shall be final.

§7

1. The Dean, following a consultation with the Students' Parliament, shall appoint the Students' Counsellor from among the academic staff.
2. The Students' Counsellor:
 - 1) offers assistance and advice to students,
 - 2) is authorized to intervene in student affairs with University departments and authorities.

§8

1. Students of a given academic year shall be divided into Dean's Groups.
2. The interests of a Dean's Group shall be represented by a Dean's Group Leader.
3. The interests of all the students of a given academic year shall be represented by the Year's Leader.

§9

Students shall have the right to:

- 1) have ECTS credits transferred and recognised,
- 2) justify absences from classes, leaves of absence from classes, and leaves of absence from classes with the possibility of verification of the acquired learning outcomes anticipated in the Curriculum,
- 3) change the major of studies,
- 4) transfer to intramural or extramural studies,
- 5) take an exam before the exam board with participation of an observer of student's choice,

- 6) retake selected classes due to unsatisfactory academic performance,
- 7) develop own scientific interests and use University's facilities, equipment, and resources, as well as the assistance of academic teachers and University bodies for this purpose,
- 8) actively participate in the life of the University through the Students' Parliament bodies,
- 9) participate in the election of University's authorities in accordance with the rules and regulations set forth in the University Statutes and in other legal acts of the University,
- 10) form associations in scientific circles and participate in research, development, and fulfilment work carried out at the University,
- 11) receive awards and honours in accordance with the rules set forth in separate rules and regulations,
- 12) receive financial assistance in accordance with the rules set forth at the University and with the applicable laws,
- 13) study at other higher education institutions in accordance with the rules set forth in separate regulations,
- 14) use University's assistance in finding employment or practical training,
- 15) view own exam/credit paper, questions and answers sheet, and correct answers sheet in the presence of an academic instructor, with a possibility to obtain clarification for seven business days following the publication of the results,
- 16) view own personal files under the supervision of an employee of the Dean's Office.

§10

Students may pursue studies in accordance with an individual organisation of study as specified in Appendix 2 hereto.

§11

1. Students shall be obligated to conduct themselves in compliance with the Student's Oath, the Rules & Regulations, and with other regulations of the University.
2. In particular, students shall be obligated to:
 - 1) acquire knowledge, skills, and social competences in order to prepare for professional work,
 - 2) take full advantage of the learning opportunities provided by the University, i.e.:
 - a) actively participate in academic and organisational activities,
 - b) complete modules/subjects in a timely manner, pass exams, complete practical training, and meet all and any other requirements anticipated in the Curriculum,
 - 3) comply with the principles of medical ethics and deontology,
 - 4) comply with legal acts in force at the University,
 - 5) ensure timely payment of fees and settlement of other obligations towards the University,
 - 6) complete the student questionnaire for evaluation of academic teachers and their classes,
 - 7) engage in impeccable conduct, good peer relations, and take care of the good name of the University,
 - 8) respect University's property,
 - 9) carry an identification badge in a visible way during classes,

- 10) notify the Dean's Office of all and any changes of own name, address, and other data facilitating direct contact,
- 11) settle accounts with the University Library in a timely manner,
- 12) undergo periodic medical examinations,
- 13) use and systematically check information at the online Dean's Office.

§12

1. Students shall be obligated to collect their student ID Cards, which constitutes the document confirming their student's status.
2. The Student ID Card:
 - 1) is issued in the form of an electronic chip card and referred to as the Electronic Student ID Card,
 - 2) may additionally be issued in the form of an electronic document stored and presented in a public mobile application referred to as the mStudent ID Card.
3. The Electronic Student ID Card remains valid no longer than until the date of completion of the studies, suspension or removal from the Student Registry, and, for graduates of the first-cycle studies – until 31 October of the year of completion studies. The mStudent ID Card remains valid until the expiration of the Electronic Student ID Card.
4. Students must notify the University immediately if their Student ID Card is lost or damaged.
5. The validity of the Student ID Card must be confirmed every semester by updating the data in the electronic system and attaching a current hologram sticker.

§13

1. During exams or credit tests students shall be prohibited from communicating with others, making use of learning materials and resources not approved by examiners, and being in the possession of any electronic devices that enable remote communication other than the ones used for the purpose of an exam or a credit test.
2. If it is demonstrated that the student has been communicating with others, making use of the learning materials and resources specified in Item 1 above, and is in the possession of any electronic devices mentioned in Item 1 above during an exam or a credit test shall result in termination of the exam or the credit test for the student and award of the failing grade for the exam or credit test attempt.
3. All incidents involving the circumstances specified in Item 2 above shall be reported to the Disciplinary Ombudsman for Students.

§14

1. If there is a justified suspicion that the student has falsely claimed the authorship of another author's work in full or in part, the head of the University department conducting the subject shall immediately notify the Dean.
2. All incidents involving the circumstances specified in Item 1 above shall be reported to the Disciplinary Ombudsman for Students.

§15

The possession, use, and distribution of intoxicants or alcohol shall be prohibited on the premises of the University.

§16

1. For violation of the rules and regulations in force at the University, a conduct contrary to the Student's Oath, and a conduct demeaning to the dignity of the student, the student shall be subject to disciplinary or criminal liability in accordance with the rules and regulations provided for in separate regulations.
2. A copy of the final and enforceable disciplinary ruling shall be attached to the student's personal file.

§17

1. Students may transfer from another higher education institution, including a foreign one, to the University upon consent of the Faculty Dean, with reservation of Item 3.
2. Students enrolled in tuition-based programs of study may transfer to the University only to a tuition-based program of study. This provision shall not apply to students of the Faculty of Health Sciences.
3. The detailed requirements and the procedure for transfer of students from another higher education institution to individual faculties and majors of study concerning in particular: the form of study, the major, the language of instruction, the required documents, and the deadlines are specified in Appendices 3-5.
4. Credit for completed coursework may be transferred in accordance with the rules specified in § 22.

§18

1. Polish citizens and the Ukrainian citizens referred to in Article 45 Item 1 of the Act on assistance to Ukrainian citizens in connection with the armed conflict within the territory of the Ukraine of 12 March 2022 (*The uniform text*: Journal of Law, Item 583, as amended) shall not be subject to § 17.
2. The detailed requirements and the procedure for the transfer of persons referred to in Item 1 above shall be determined by the Rector by way of an ordinance.

§19

1. Students of the University may transfer to another higher education institution.
2. A student transferring to another higher education institution shall be under the obligation to:
 - 1) notify the Faculty Dean in writing within 7 days of obtaining the consent of the Dean of the other higher education institution,
 - 2) settle all accounts with the University, including financial obligations.

§20

1. Students who:
 - 1) completed the 3rd year of study, for the uniform Master's degree studies, or completed the 1st year of study, for the first-cycle or the second-cycle studies,
 - 2) in the current academic year obtained the grade point average (GPA) of 4.50 or above,
 - 3) did not retake any exams during the previous academic years- may, upon Dean's consent, transfer from extramural to intramural studies in the following academic year,

2. The student, upon Dean's consent, may transfer from intramural to extramural programme of study at the University within the same major and the same language of instruction.
3. The prerequisite for the transfer referred to in Item 1 above shall be completion of the previous year of study.
4. Extramural students of the 6th year Medicine or the 5th year of Dentistry may, in the final year of study, transfer to the intramural programme of study from the beginning of the summer semester.
5. Credit for completed coursework may be transferred in accordance with the rules specified in § 22.

§21

1. The student may transfer to another major of study offered by the University upon consent of the Dean or the Deans of both majors of study.
2. The prerequisites for the transfer into the major of Medicine or Dentistry are specified in Appendix 6 hereto.
3. The prerequisites for the transfer into other majors of study shall be specified by the Didactic Council.
4. Credit for completed coursework may be transferred in accordance with the rules specified in § 22.

§22

1. A student transferring credit for coursework completed at a higher education institution other than his or her home higher education institution, including a foreign higher education institution, shall be awarded the number of ECTS credit points allocated to the learning outcomes achieved as a result of completing the required coursework and practical training at the admitting higher education institution, in accordance with the regulations adopted by the University.
2. The decision concerning the transfer of coursework credit shall be made by the Dean upon Student's request submitted not later than within 14 days from the commencement of the subject and following a review of the documentation of the progression of studies completed at another department of the student's home higher education institution or outside of the student's home higher education institution, including a foreign higher education institution.
3. When considering the transfer of coursework credit, the Dean shall take into account the learning outcomes achieved at another department of the student's home higher education institution and shall identify the differences in the Curriculum that the student will be required to bridge.
4. The prerequisite for the transfer of coursework credit completed at another organisational department of the student's home higher education institution or outside of the student's home higher education institution, including foreign higher education institutions, shall be the confirmation of the convergence of the achieved learning outcomes in accordance with the procedure provided for in Item 1, 2, and 3.

CHAPTER II

Awards and honours

§23

1. Students who excel in their academic performance or in their activities for the development of the University and who graduate with the highest results may receive awards and honours granted by:
 - 1) the Minister,
 - 2) the Rector,
 - 3) other entities.
2. Awards and honours shall be granted in accordance with their respective rules and regulations.
3. Awards and honours shall be recorded in the Diploma Supplement.

CHAPTER III

Organization of the academic year

Organization of academic activities

§24

1. For all the years of study, the academic year at the University shall commence not later than on 1 October and ends not later than on 30 September of the following calendar year.
2. The academic year comprises:
 - 1) the winter semester,
 - 2) the summer semester,
 - 3) the period from the end of the summer semester to the beginning of the winter semester, which is intended, in particular, for practical training and the summer break.
3. The winter semester comprises:
 - 1) didactic activities,
 - 2) the Christmas break,
 - 3) the semester break.
4. The summer semester comprises:
 - 1) didactic activities,
 - 2) the Easter break.
5. For classes offered in a block system at the Faculty of Medicine:
 - 1) final exams in individual subjects shall be held following the completion of an academic block,
 - 2) the schedule of exams taken by all students of a given year of study must be arranged and submitted to the Dean's Office by heads of academic departments by 31 January the latest.
6. Final exams in individual subjects shall be held as part of a continuous exam session in accordance with the schedule agreed on by instructors and Year's Leaders.

7. Students shall be required to obtain academic credit, pass exams, and submit practical training documentation to the Dean's Office by 15 September of the academic year, and for majors ending in the winter semester – no later than two weeks before the end of the semester.
8. Heads of departments shall be required to set the exam schedule and submit it to the Dean's Office:
 - 1) by 30 November for subjects ending in the winter semester,
 - 2) by 30 March for subjects ending in the summer semester.
9. The exam schedule shall be announced on the website of the Dean's Office.
10. The organisation of the following academic year shall be determined by the Rector and announced no later than by the end of April of every year.
11. The Rector may establish class-free hours and days during the academic year. The Students' Parliament shall have the right to express its opinion and submit proposals in this respect.
12. In justified cases, the Rector, upon the Dean's request, may make a decision on commencement of classes at a given major before the beginning of the academic year. Classes may begin no earlier than two weeks before the beginning of the academic year and end no later than on 30 September.

§25

1. All University departments shall be required to adopt internal academic rules & regulations based on the provisions of these Rules & Regulations of Study, which shall be the overarching regulation, as well as on the guidelines of the University Education Quality Assurance System. The internal academic rules & regulations of the department, hereinafter referred to as *the Internal Rules & Regulations*, shall include in particular:
 - 1) class teaching methods,
 - 2) rules and requirements for making up for overdue coursework, including absences,
 - 3) rules and requirements for qualifying students for final credit tests and exams,
 - 4) rules and requirements for qualifying students for particular academic activities during a given academic year,
 - 5) determination of the number of partial credit test retakes in subjects, with the reservation that there must be at least two,
 - 6) rules and requirements for qualifying students for partial credit tests in subjects,
 - 7) rules and requirements for qualifying students for final credit tests and exams,
 - 8) rules and requirements for exempting students from selected final credit tests and exams,
 - 9) rules and requirements for qualifying students for the so-called “pre-scheduled exam”, as specified in § 32 Item 8,
 - 10) grading criteria,
 - 11) person responsible for the didactic process at the department.
2. University departments shall submit a draft of the Internal Rules & Regulations to the Dean no later than on 31 May. The Internal Rules & Regulations shall be approved by the Dean following a consultation with the Students' Parliament. The Internal Rules & Regulations shall enter into force at the beginning of the academic year. All and any amendments to the Internal Rules & Regulations shall follow the procedure provided for their application. In

particularly justified cases, with the approval of the Students' Parliament, the Internal Rules & Regulations may be amended during the academic year.

3. The department that conducts academic activities shall be under the obligation to comply with the approved Internal Rules & Regulations .
4. The head of the department conducting academic activities (or his or her dully authorised representative) shall be responsible for notifying students about the full scope of the knowledge required for a credit test or a final exam by listing the required literature and study topics.
5. The Internal Rules & Regulations shall be announced to students at least 7 days prior to the commencement of classes by way of publication on the website of the University department.
6. The template of the Internal Rules & Regulations shall be specified by the Rector by way of an Ordinance.

§26

1. Student's attendance shall be mandatory for all classes.
2. The student complete the learning outcomes of missed classes through self-study, in the form of a research paper, by making up missed classes in accordance with the schedule agreed upon with the instructor, or in any other form specified in the Internal Rules & Regulations of the department.
3. In particularly justified cases, the Dean may excuse short-term absences from classes on student's request submitted within 7 days following the absence.
4. Students who attend meetings of the collegiate bodies and the elective bodies operating within the structures of the University shall have their absence excused from classes held during the same time as the abovementioned meetings without having to make up missed classes.
5. The provision of Item 4 shall apply accordingly to students actively representing the University at scientific conferences of at least national level, provided they receive a positive opinion of the academic supervisor, during their work as part of the academic activities of the Students' Parliament, at sporting events, as well as of students taking part in academic activities as part of projects implemented by the University and financed from external funds, subject to approval by the Dean.
6. Students participating in meetings with University authorities shall have their absences excused from classes held during the same time as the abovementioned meetings without having to make up their absence. Such absences shall be excused by the Vice Rector for Didactics.
7. Academic activities shall be carried out in groups, the size of which, taking into account the type of didactic activities at given majors of study, shall be determined by the Rector.

CHAPTER IV

The progression of studies

§27

1. Studies shall be conducted in accordance with the Curricula adopted by the Senate following a consultation with the Students' Parliament.
2. Curricula shall be announced to students by publication in the University Bulletin of Public Information within 14 days from the date of their adoption.

§28

1. The credit period, depending on the major, shall be the academic year, hereinafter referred to as *the year* or *the semester*.
2. The prerequisite for receiving credit for an academic year/semester shall be completion of the intended learning outcomes confirmed by completion of all courses, passing all exams, completion of practical training, and obtaining the required number of ECTS credit points from a given year/semester.
3. To obtain credit for the year, the student must submit to the Dean the practical training documentation along with the confirmation of completion of the practical training provided for in the Curriculum for a given year. This should be done no later than by 15 September of the academic year, and for subjects ending during the winter semester – no later than two weeks before the end of the semester.
4. Credit for the year shall be confirmed with an entry in the records of the progression of study.

§29

1. The final credit from a subject shall be the confirmation of class attendance in a given subject / module, as well as of obtaining of at least a passing grade as a result of verification of the learning outcomes achieved by the student.
2. In order to qualify for the final credit test, the student must satisfy the requirements specified in the Internal Rules & Regulations of the department, as referred to in § 25.
3. With reservation of § 39 and § 40, the student shall be required to obtain credit by 15 September of a given academic year, and for majors ending in the winter semester – no later than two weeks before the end of the semester.
4. The final credit test may consist of a theoretical and a practical part. The final theoretical credit test may be oral or written, i.e. a single-choice test, an essay, open-ended questions, or computational tasks. Tests with a variable number of correct answers shall not be allowed. Obtaining a failing result from one part of the final credit test shall not disqualify the student from taking another part of the credit test.
5. The final credit test shall be conducted by the academic instructor responsible for teaching the subject or another person authorised by the Dean.
6. The final credit test schedule shall be determined by the head of the University department in consultation with the Year's Leader. The final credit test schedule should be determined in such a way that the student takes only one final credit test in a single day.
7. There should be at least a 1 day gap between every final credit test. This provision shall not apply to extramural studies at the Faculty of Health Sciences.
8. Final credit test results shall be announced to students by means of the University online system within 5 business days following the exam.
9. In special situations, the Dean may order the head of the department to repeat a final credit test with preservation of the schedule.

§30

1. The student must complete the practical training in accordance with the Curriculum.
2. The student may complete the practical training in Poland or abroad. The student may complete the practical training under conditions other than those anticipated in the Curriculum only upon Dean's consent.
3. The practical training shall be conducted in accordance with the rules applicable to the

individual majors of study.

4. Student's participation in the work of a scientific camp or work in another form may be the basis for awarding full or partial credit for completion of the practical training if it leads to the achievement of the intended learning outcomes.
5. The basis for awarding credit for completion the practical training shall be the achievement of the intended learning outcomes, which ensures the number of ECTS credits anticipated in the Curriculum.
6. Upon student's request, the Dean may award the practical training credit for completion of vocational activities performed by the student in the course of employment, internship, or volunteer work, if they enabled the student to achieve the learning outcomes anticipated in the Curriculum for the practical vocational training.

§31

1. The subject/module exam shall be the test of the level of the achieved learning outcomes provided for in the Curriculum.
2. The prerequisite for qualification of the student for the exam shall be obtaining subject/module credit in accordance with the rules specified in the Internal Rules & Regulations of the department, as referred to in § 25.

§32

1. The subject/module exam shall be conducted separately for every subject/module and shall be subject to separate assessment.
2. The subject/module exam in subjects/modules grouped into didactic blocks shall be conducted in conjunction with awarding a joint grade for a didactic block.
3. The exam may consist of a theoretical and a practical part. Theoretical exam may be oral or written, i.e. a single-choice test, an essay, open-ended questions, or computational tasks. Tests with a variable number of correct answers shall not be allowed. Obtaining a failing result from one part of the exam shall not disqualify the student from taking another part of the exam.
4. There should be at least a 1 day gap between the dates of every subject/module exam. This provision shall not apply to extramural studies at the Faculty of Health Sciences.
5. A student who has obtained good learning results during the teaching cycle of a given subject/module may be exempt from the final exam, in accordance with the Internal Rules & Regulations of the University department, as referred to in § 25.
6. Exam results shall be announced to students by means of University online system within 5 business days following the exam.
7. In special situations the Dean may order the head of the department to repeat a final credit test with preservation of the schedule.
8. A student who has passed the subject/module may, with the permission of the examiner, take the exam in the so-called "pre-scheduled exam" period. Obtaining a failing grade during the "pre-scheduled exam" period shall not bar the student from the first scheduled date of the exam. The criteria for allowing the student to take the "pre-scheduled exam" exam shall be specified by the Internal Rules & Regulations of the University department.

§33

For students studying outside of their home higher education institution, including at a foreign higher education institution as part of ERASMUS+, credits from subjects and grades from exams obtained by the student at a foreign higher education institution shall be recorded by the Dean in the records of the progression of studies on the basis of the documentation submitted by the student and confirmed by the host higher education institution. The originals or certified copies of the documentation shall be kept in the student's personal records. As the condition of obtaining the credit for a year/semester of study completed outside the home higher education institution, including at a foreign higher education institution as part of ERASMUS+, the student must obtain the required number of ECTS credits.

§34

1. The responsibility for administration of exams shall lie with the head of the University department or a person authorised to administer exams.
2. For test-based final exams in clinical disciplines held in multiple departments (in a block system), the responsibility for administration of exams shall lie with the Didactic responsible for individual subjects.

§35

1. In case of receiving a failing grade at an exam/final credit test, the student shall have the right to:
 - 1) two attempts of the retake exam,
 - 2) at least two attempts of the retake final credit test. The number of attempts of the retake final credit tests shall be determined by the Internal Rules & Regulations. There should be at least a 5 business days gap between the first date of the exam/final credit test and the first date of the retake exam/final credit test.
2. If requested by the student, the examiner or the Dean, the second retake exam/the last retake final credit test may have the form of an exam before the exam board.
3. There should be at least a 2 business days gap between the retake exam/the retake final credit test.
4. As a consequence of failing the second retake exam/the last retake final credit test the student shall be required to repeat the year or be removal from the Student Registry, with reservation of §39.

§36

1. The exam/final credit test before the exam board shall be held orally before the exam board.
2. If requested by the student, the exam/final credit test before the exam board may be held with the participation of an observer – a representative of the academic community of the University.
3. In order to be admitted to the exam/final credit test before the exam board, the student shall be required to submit, within 3 business days from the announcement of the results of the first retake exam/the pre-final retake credit test a request with the Dean for permission to hold the exam/final credit test before the exam board. A failure to appear on the part of the observer mentioned in Item 2 shall not cause the exam/final credit test before the exam board to be terminated.
4. As a consequence of failing the exam/final credit test before the exam board the student shall be required to repeat the year or be removed from the Student Registry, with reservation of §39.

5. The detailed rules and regulations for administration of the exam/final credit test before the exam board shall be determined by the Rector by way of an Ordinance .

§37

1. Not being admitted to the exam/final credit test due to student's failure to obtain credit shall be equal to a forfeiture of the attempt to take the exam on the scheduled day. In such a case a failing grade shall be entered by the Dean into the exam protocol.
2. An unexcused absence of the student at the exam/final credit test on the scheduled day shall be equal to a forfeiture of the attempt to take the exam on the scheduled day and shall result in a failing grade being entered by the Dean into the exam protocol.
3. An excused absence – a doctor's leave, a confirmed hospitalisation, or a proof of an emergency – must be submitted to the examiner and at the Dean's Office not later than 7 days following the scheduled day of the exam/final credit test.
4. If it is concluded that student's absence at the exam/final credit test is excused, the head of the University department shall schedule a new date of the exam within the deadline provided for in § 29 Item 3 and shall determine the form of the exam. It shall be then assumed that the exam/final credit exam was taken on the date on which the absence occurred.

§38

1. The University applies the following grading scale:
 - 1) *bardzo dobra* (very good) – 5.0 ($\geq 92\%$),
 - 2) *ponad dobra* (above good) – 4.5 ($\geq 84\%$),
 - 3) *dobra* (good) – 4,0 ($\geq 76\%$),
 - 4) *dość dobra* (satisfactory) – 3.5 ($\geq 68\%$),
 - 5) *dostateczna* (sufficient) – 3.0 ($\geq 60\%$),
 - 6) *niedostateczna* (insufficient/failed) – 2.0 (below 60%).
2. In addition, the following entries shall be used: *zaliczono (zal)* ("credit") ($\geq 60\%$), *możliwość zaliczenia (mzal)* ("possibility of credit") and *brak zaliczenia (bzal)* ("no credit") (below 60%).
3. The failing grade shall be *niedostateczna* (insufficient) grade and *brak zaliczenia (bzal)* ("no credit") entry. All the other grades listed in Item 1, beginning with *dostateczna* ("sufficient") and *zaliczono (zal)* ("credit") entry shall be passing.
4. Lower percentage thresholds may be applied than the thresholds specified in Item 1 and 2 in accordance with the Internal Rules & Regulations of the department.
5. If at least 50% of students of the same major taking an exam/final credit test receive the failing grade, the head of the department conducting the subject shall notify the Dean and the Dean may pass a decision on an adjustment of the threshold for obtaining *dostateczna* ("sufficient") grade as the product of the arithmetic average of the 5% highest scores obtained by students taking the exam (but not less than three results) and multiplier 0.6.
6. All subjects except of library orientation, occupational health and safety training (OHS), and physical education shall end with an exam or a final credit test.
7. The grade point average for the academic year shall be calculated by summing all grades obtained from exams required for a given year in a given major and dividing the total by the total number of grades. In case of obtaining the failing grade, the average grade from the subject/module in which the failing grade is received shall be calculated by summing grades from all attempted exams and dividing the total by the number of exam attempts. The

average grade shall be rounded up to two decimal places.

§39

1. Upon student's request, the Dean may allow the student to continue the studies in the following academic year and admit the student conditionally to the following year of study if the student failed to obtain final credit from one subject. This shall not apply to subjects ending in an exam and subjects continuing in the following years of study.
2. The Dean may admit the student conditionally to the following year of study only one time throughout the entire progression of studies.
3. The limit concerning the number of subjects for which the student failed to obtain the final credit provided for in Item 1 above shall not apply to students returning from a period of study completed as part of ERASMUS.
4. In case of a conditional admission to the following year of study, the student must pay a fee in accordance with the rules and regulations applicable to the repetition of the year. This provision shall not apply to ERASMUS students.
5. The student must obtain the final credit from a failed subject by 15 September of the academic year to which the student was admitted conditionally, and for majors ending in the winter semester – no later than two weeks before the end of the semester.
6. In case of student's failure to fulfil the obligations resulting from the conditional admission within the deadline indicated in Item 6 above, the Dean shall pass a decision on repetition of the year or on removal of the student from the Student Registry.

§40

1. In exceptional cases, if the student has met the deadline of a final credit test or of an exam, the Dean, following a consultation with the head of the University department conducting the subject, may upon student's request agree to an extension of the deadline, as referred to in §24 Item 7 and allow the student to continue the studies in the following academic year, admitting the student conditionally to the next year of study, with reservation of Item 2.
2. The deadline for making up of missed work shall be determined by the Dean, however it may not exceed 20 October.
3. In case of failure to obtain credit or to pass an exam within the deadline referred to in Item 2, the student shall be required to repeat the year of study or be removed from the Student Registry, unless the student is allowed to continue the studies conditionally, as referred to in § 39.

§41

1. Repetition of the year of study shall be possible:
 - 1) For the uniform Master's degree studies – only once in relation to a specific year of study and no more than twice within the entire period of study,
 - 2) For the first-cycle studies and the second-cycle studies – not more than once for every cycle of study.
2. For repeating a year of study, the student must pay a fee.
3. When repeating a year of study, students shall obtain credit for subjects for which they achieved the learning outcomes.
4. When transferring to the University from other higher education institutions, students shall have the number of years of study repeated at other higher education institutions included into the periods mentioned in Item 1.

5. The Dean may allow the student to repeat a year of study only upon student's request.

§42

1. The student shall be removed from the Student Registry In case of:
 - 1) failure to undertake studies,
 - 2) resignation from studies,
 - 3) failure to submit the diploma thesis or the diploma exam in a timely manner,
 - 4) disciplinary punishment of expulsion from the University.
2. The student may be removed from the Student Registry In case of:
 - 1) absence at compulsory academic activities,
 - 2) lack of academic progress,
 - 3) failure to obtain credit from a semester or a year within the deadline specified in the Rules & Regulations,
 - 4) failure to pay the fees related to the pursuit of studies.
3. The failure to undertake studies referred to in Item 1.1 constitutes a circumstance in which the student fails to undertake activities organisationally related to the progression of studies in a timely manner.
4. In case of resignation from the studies, the student must submit a written statement of resignation to the Dean.
5. Decisions referred to in Item 1 and 2 shall be issued by the Rector and shall be subject to a request for reconsideration.
6. In case of removal from the Student Registry, student's documentation shall be released by the University provided that the student has settled all accounts with the University, in accordance with the rules and regulations in force at the University.

§43

1. The student may be granted a leave of absence:
 - 1) In case of long term sickness,
 - 2) in connection with the birth of a child,
 - 3) due to serious fortuitous circumstances,
 - 4) in connection with the documented possibility of undertaking studies or the practical training abroad,
 - 5) in connection with taking up gainful employment.
2. The total length of leave of absence used by the student may not exceed 24 months, unless the basis for granting the leave of absence is a recurring illness or the request has been submitted by a female student who is pregnant when submitting the request or a student who is a parent.
3. The Dean shall decide on the length of the leave of absence.
4. A request for the leave of absence should be submitted to the Dean immediately, but no later than 14 days after the circumstances justifying the granting of the leave of absence arise. In particularly justified cases, the Dean may grant a request submitted after the aforementioned deadline if it is clear from the circumstances of the case that meeting the deadline was impossible.

5. Leaves of absence granted at all the higher education institutions at which the student has been pursuing studies shall be summed up if they related to the same major.
6. Upon expiration of the leave of absence granted due to a long-term or a recurring illness, the student must submit a certificate of no contraindications to continuation of studies. The Dean may issue a decision on referring the student to an assessment by a medical board appointed by the Dean.
7. During a leave of absence, excluding the leave of absence referred to in Item 1.1, the student, upon Dean's consent, may attend selected classes and take selected final credit tests and exams. The Dean, while granting a leave of absence, may also impose an obligation on the student to obtain selected credits or pass selected exams during the leave of absence. In case of non-compliance with the obligation imposed by the Dean to obtain credits or pass exams, the student shall be required to repeat the year of study.
8. During the leave of absence, the student shall retain the rights arising from the student status, with reservation of Item 9.
9. The granting of financial assistance to students on leave of absence shall be determined by the rules and regulations of financial assistance benefits.

§44

1. Resumption of the studies (readmission) shall be possible if the leave of absence lasted no more than 2 years. The decision concerning a resumption of the studies shall be made by the Dean. Students who are granted the permission to resume the studies must resume the studies at the beginning of the following academic year.
2. In case of a resignation from the studies at the University or a removal from the Student Registry due to the reasons listed in §42 Item 2, the studies may be resumed at the last year of study that was discontinued without a credit, whereas In case of resignation from the studies following completion of an academic year, the studies may be resumed and continued in the following year.
3. The condition for resumption of the studies shall be submission of an application and passing of a knowledge verification exam in a given subject/module selected by the Dean, where the student shall be entitled to only one attempt of passing the verification exam on the date schedule between 1 and 15 of September.
4. When resuming the studies, the student shall repeat the year for which the student has not obtained credit in accordance with the rules specified w §41 Item 2-5. This shall not apply to students who resigned from the studies following a completion of an academic year.
5. Students enrolled in the first-cycle studies, the second-cycle studies, and in the uniform Master's degree studies ending in the diploma thesis, who have obtained final credits and passed exams in all the courses required in the last year of study, and who have not submitted the diploma thesis on time and have been removed from the Student Registry due to the reasons referred to in §42 Item 1.3, may resume the studies for the duration of the diploma exam. Resumption of the studies for the duration of the diploma exam shall be possible within one year from the date of removal from the Student Registry. If the time from the removal exceeds one year, the studies may be resumed in the last semester of study with the obligation to retake the subject related to the preparation of the diploma thesis on paid basis and to make up for any differences in the Curriculum.
6. Students removed from the Student Registry due to the reasons listed in §42 Item 1.4 or due to disciplinary reasons in other higher education institutions may not resume the studies at the University.
7. Students referred to in Item 1 may resume the studies at the University only once.

8. Readmission to the studies following a resignation or removal from the Student Registry at the first year of study shall follow the general rules of recruitment to the University.

§45

The University shall record information about the student and the progression of the studies in:

- 1) Student's Album,
- 2) Student's Personal File,
- 3) Assessment and exam protocols,
- 4) Diploma Registry.

CHAPTER V

Completion of studies

§46

1. The condition for completion of higher education studies and obtaining the diploma of completion of studies shall be:
 - 1) achievement of the learning outcomes anticipated in the Curriculum and receiving the required number of ECTS points,
 - 2) completion of the practical training anticipated in the Curriculum,
 - 3) submission of the diploma exam (with the exception of Medicine and Medicine-Dentistry),
 - 4) a passing grade from the diploma thesis – for the second-cycle studies and the uniform Master's degree studies, and for the first-cycle studies, provided it is included in the Curriculum (with the exception of Medicine and Medicine-Dentistry).
2. The date of completion of studies shall be the date of submission of the diploma exam, for Medicine and for Dentistry– the date of submission of the last exam required in the Curriculum, and for Pharmacy and Physiotherapy – the date of completion of the last practical training anticipated in the Curriculum.
3. Prior to obtaining the graduation diploma or the graduation certificate, the student shall be required to settle all and any obligations towards the University.

§47

1. The diploma thesis submitted at the end of the uniform Master's degree studies and of the second-cycle studies with majors ending with submission of the diploma thesis shall be written by the student under the guidance of a thesis supervisor – an academic instructor holding a scientific degree, a habilitation degree (*doktor habilitowany*), or a doctoral degree.
2. The topic of the diploma thesis should be specified and submitted by thesis supervisor to the Dean for approval by the end of the pre-final semester of study.
3. Upon student's request, the Dean may issue permission to the student to write the diploma thesis in English.
4. The diploma thesis shall be evaluated by a thesis supervisor and a reviewer appointed by the Dean. In case of any discrepancy in the evaluation of the diploma thesis, the decision on admitting the student to the final exam shall be made by the Dean upon a consultation with the second reviewer of Dean's own choice. The deadline for completion of the diploma thesis review shall be one month.
5. If the diploma thesis is submitted for commendation by thesis supervisor or a reviewer, the

Dean shall consult with the second reviewer of Dean's own choice.

6. The student must submit the diploma thesis not later than by 30 June. For the uniform Master's degree studies and for the second-cycle studies there shall be two deadlines for submission of the diploma thesis, i.e. the first deadline by 31 May with the possibility to submit the diploma thesis defence by the end of July and the second deadline by 30 June with the diploma thesis defence in September. For studies ending in the winter semester, the student must submit the diploma thesis by the end of didactic activities of the last semester of study.

§48

1. The diploma thesis completing the first-cycle studies shall be written by the student under the supervision of a thesis supervisor holding a position of an academic instructor.
2. The topic of the diploma thesis should be specified no later than by 15 December of the final year of study, and for studies ending in the winter semester – by 15 June of the final year of study. The topic of the diploma thesis shall be approved by the Dean or the Vice Dean.
3. The evaluation of the diploma thesis shall be performed by thesis supervisor and, in the majors of study that require it, also by thesis reviewer.
4. The deadline for submission of the diploma thesis shall be specified by the Dean.

§49

1. The Dean, upon a request of thesis supervisor or the student, may change the deadline for submission of the diploma thesis in case of:
 - 1) student's long-term illness confirmed with a proper certificate,
 - 2) student's inability to submit the diploma thesis by the required deadline due to justified reasons beyond student's control.
2. In case of a prolonged absence of thesis supervisor, which may result in a delay of submission of thesis by the student before the required deadline, the Dean shall appoint a person who will take over the responsibilities of thesis supervisor. A change of thesis supervisor during the final 6 months before the deadline of completion of studies may be grounds for extending the deadline for submission of the diploma thesis in accordance with the rules specified in Item 1.

§50

1. The uniform Master's degree studies ending with submission of the diploma thesis and the second-cycle studies shall end in the diploma exam.
2. The condition for admission of the student to the diploma exam shall be:
 - 1) completion of the learning outcomes anticipated in the Curriculum, confirmed by obtained credits, passed exams, and completion of the practical training anticipated in the Curriculum, and
 - 2) if the Curriculum includes submission of the diploma thesis – also:
 - a) obtaining a passing grade from the diploma thesis,
 - b) obtaining a positive review of the diploma thesis.
3. The first diploma exam date should be scheduled within three months from the date of submission of the diploma thesis. The date of the exam shall be specified by the Dean.
4. The diploma exam shall be held before the exam board appointed by the Dean.
5. The exam board shall ask the student at least three questions presented in the written form

and related to the topic of thesis and the Curriculum. Answers shall be evaluated separately for each question. The exam grade shall be the arithmetic average of the grades awarded by the examiners. The final exam grade shall be the arithmetic average of the total grade awarded for all 3 questions.

6. After answering the questions, the student shall present the main assumptions of the diploma thesis and respond to the remarks and comments of the reviewers.
7. The progression of the diploma exam shall be documented in the exam protocol, in which the exam board shall determine the result of the completion of the studies.
8. The detailed rules for conducting the diploma exam shall be specified in the Rules & Regulations of the Diploma Exam adopted by the Didactic Council.
9. The records of the diploma exam shall be kept in University's files in accordance with the rules specified by separate regulations.

§51

1. The first-cycle studies shall end in the diploma exam.
2. The condition for admission of the student to the diploma exam shall be:
 - 1) completion of the learning outcomes anticipated in the Curriculum, confirmed by obtained credits, passed exams, and completion of the practical training anticipated in the Curriculum, and
 - 2) if the Curriculum includes the preparation of the diploma thesis – also:
 - a) obtaining a passing grade from the diploma thesis,
 - b) obtaining a positive review of the diploma thesis.
3. The first diploma exam date should be scheduled within a month from the end of the semester. The date of the exam shall be specified by the Dean.
4. The diploma exam shall be held before the exam board appointed by the Dean.
5. The progression of the diploma exam shall be documented in the exam protocol, in which the exam board shall determine the result of the completion of the studies.
6. The detailed rules for conducting and evaluation of the diploma exam shall be specified in the Rules & Regulations of the Diploma Exam adopted by the Didactic Council.
7. The records of the diploma exam shall be kept in University's files in accordance with the rules specified by separate regulations.

§52

1. Upon a request of the student or thesis supervisor, the diploma exam may be conducted as the open exam. Such a request must be submitted together with the diploma thesis.
2. The open diploma exam shall be conducted by the exam board on the date scheduled by the Dean.
3. The open diploma exam consists of a public part and a confidential part.
4. The public part of the open diploma exam may be attended by persons designated by the student or by thesis supervisor. During the exam, questions may be asked only by the members of the exam board. The detailed rules for attendance of persons designated by the student in the exam shall be determined by the Didactic Council.
5. During the confidential part, the exam board shall determine:

- 1) the diploma exam grade,
 - 2) the final grade for the completion of studies.
6. Only members of the exam board shall participate in the confidential part of the exam.

§53

1. In case of obtaining a failing grade from the diploma exam or an unexcused failure to take the diploma exam on the scheduled date resulting in a failing grade on the first exam date, the Dean shall set the second exam date as the final date. The second date of the diploma exam may be scheduled not sooner than a month and not later than three months from the date of the first exam date.
2. In case of an excused failure to take the diploma exam on the scheduled date, the Dean shall set another date, which shall be considered the first date of the diploma exam.
3. In case of failure to pass the diploma exam on the second date or recurring failure to take the diploma exam without an excuse, the Dean shall remove the student from the Student Registry.

§54

1. The result of the uniform Master's degree studies in Medicine and Dentistry shall be calculated as the grade point average (GPA) of all the exam grades obtained from the studies.
2. The result of the second-cycle studies and the uniform Master's degree studies ending in the diploma exam together with the prepared diploma thesis shall be calculated according to the following formula:

1) Grade point average from all the exams taken during the studies		times 0.5= .
2) Grade point average from the diploma thesis (reviewer's and thesis supervisor's grade)	(item2 + item3) 2	times 0.5= .
3) Grade point average from answers given during the diploma exam		
		Result:

3. With reservation of Item 4, the result of the first-cycle studies ending in the diploma exam shall be calculated according to the following formula:

1) Grade point average from all the exams taken during the studies		times 0.50 = .
2) Grade point average from tasks completed during the diploma exam	(item2 + item3) 2	times 0.50 = .
3) Grade point average from answers/test during the diploma exam		
		Result:.....

4. The result of the first-cycle studies ending in the diploma exam in Biotechnology, Medical Biotechnology shall be calculated according to the following formula:

1) Grade point average from all the exams taken during the studies		times 0,5= .
2) Grade point average from the diploma thesis (reviewer's and thesis supervisor's grade)	(item2 + items 2	times 0,5= .
3) Grade point average from answers given during the diploma exam		
		Result:

§55

- The graduation diploma shall include the final result of the studies obtained by adjusting the arithmetic mean of the grades to the final grade in accordance with the following formula:
 - up to 3.20 – *dostateczna* (sufficient),
 - from 3.21 to 3.70 – *dość dobra* (satisfactory),
 - from 3.71 to 4.20 – *dobra* (good),
 - from 4.21 to 4.69 – *ponad dobra* (above good),
 - from 4.21 to 4.69 – *bardzo dobra* (very good),
- Adjustment to the final grade shall apply only to the entry in the diploma, while in all other certificates the actual result of studies shall be entered.

prof. dr hab. Bogusław Machaliński
The Rector of the Pomeranian Medical University
The President of The Senate

Rules & Regulations for Adaptation of Organisation and Fulfilment of the Didactic Process to the Needs of Students with Disabilities

§1

1. Students with disabilities, who due to health reasons may not participate fully in the fulfilment of the didactic process, may submit to the Dean a request for modification of the conditions of study by means of an alteration or an adaptation of:
 - 1) the form of participation in classes;
 - 2) the form of recording of didactic materials;
 - 3) the mode of obtaining credit and passing exams;
2. The request referred to in Item 1 may be submitted by a student who:
 - 1) is a person with disabilities within the meaning of the Act of 27 August 1997 on the Vocational and Social Rehabilitation and Employment of Persons with Disabilities,
 - 2) has submitted a certificate confirming the correlation between his/her health condition and the difficulties occurring in the fulfilment of the didactic process.

§2

1. The amendment or the adaptation of the conditions of the fulfilment of the didactic process specified in §1 shall take into account the degree and the nature of student's disability, the possibilities of the Pomeranian Medical University, and the specificity of a given major.
2. The amendment or the adaptation of the conditions of the fulfilment of the didactic process specified in §1 may not result in lowering of the requirements towards the student related to the fulfilment of the Curriculum.

§3

The coordination of fulfilment of the provisions of the Rules & Regulations shall be the responsibility of the Plenipotentiary for Persons with Disabilities.

§4

1. The request referred to in §1 must be submitted by the student to the Dean through the agency of the Plenipotentiary for Persons with Disabilities.
2. The request shall be subject to evaluation by the Plenipotentiary for Persons with Disabilities, who will issue an opinion.
3. If the request referred to in §1 is denied, the student shall have the right to file an appeal against the decision of the Dean with the Rector within 14 days from receiving the decision.

§5

1. If the disability prevents the student from:
 - 1) engaging in regular participation in classes – the student may submit a request to the Dean for permission to pursue studies following the Individual Schedule of Classes (ISC) in accordance with the rules specified in Appendix 1;
 - 2) participation in physical education classes – the student may submit a request to the Dean for permission to complete them in another form;

- 3) taking notes unassisted – the student may submit a request to the Dean for the use of additional technical devices, allowing full participation in classes, i.e. audio or audio and video recording devices.
2. The Individual Schedule of Classes (ISC), notwithstanding the provisions of Appendix 1 hereto, may additionally include:
 - 1) an increase of the number allowable absences;
 - 2) a change of the form of participation in classes to extramural studies;
 - 3) a change of the forms of assessment and testing;
3. In the case referred to in Item 1.3, the student must sign a statement on copyright protection and use of recorded materials for private use only.

§6

If a disability prevents the student from using didactic materials, the student may submit a request to the Dean for making them available in an alternative format, including but not limited to:

- 1) a document printed in enlarged font;
- 2) an electronic document;
- 3) an audio recording.

§7

The student may submit a request to the Dean for a change of the form of obtaining credit or taking exams due to a disability, including but not limited to:

- 1) extension of the duration of credit or exam;
- 2) preparation of exam materials in alternative formats specified in § 6;
- 3) use of additional technical devices (including, but not limited to, audio-visual software, Braille devices, alternative keyboards, etc.) during exams or credit tests;
- 4) change of a written exam into an oral exam and an oral exam into a written exam.

§8

All and any matters not regulated by these Rules & Regulations, including procedures and dates, shall be determined by the Rector by way of an Ordinance.

prof. dr hab. Bogusław Machaliński
The Rector of the Pomeranian Medical University
The President of The Senate

**Rules & Regulations
of Individual Organisation of Study for Students
of The Pomeranian Medical University in Szczecin**

§1

1. Students of the Pomeranian Medical University in Szczecin shall be allowed to adapt the studies to their individual needs.
2. **Individual Program of Study (IPS)** is a form of education for outstanding students who excel in their studies.
3. **Individual Schedule of Classes (ISC)** is a form of education for students whose personal circumstances justify the establishment of a special mode of study and for students admitted to the studies as a result of confirmation of completion of learning outcomes.

§2

Individual Program of Study

1. Studies pursued in the **IPS** mode consist in completion of subjects included in the Curriculum of a given major and of academic activities resulting from an extension of the Curriculum adapted to student's interests, also outside of the primary major.
2. Studies pursued in the **IPS** mode consist in particular in: expansion of knowledge in selected specialties, participation of the student in scientific research and development work, and participation in didactic activities.
3. The request for permission to pursue studies in the **IPS** mode may be submitted by intramural students of:
 - 1) the uniform Master's degree studies – following completion of the first year of study;
 - 2) the first-cycle studies – following completion of the first year of study;
 - 3) the second-cycle studies – following completion of the first semester of study.
4. The condition for submission of a request for permission to pursue studies in the **IPS** mode shall be:
 - 1) for the uniform Master's degree studies and the first-cycle studies – obtaining a grade point average of at least 4.25 from all completed years of study,
 - 2) for the second-cycle studies – obtaining a grade point average of at least 4.25 from the previous semester.
5. The condition for continuation of studies in the **IPS** mode in the following semester/year shall be maintaining the grade point average referred to in Item 4.
6. Requests for qualification for the **IPS** mode must be submitted by students to the Dean, who shall make a decision on granting the permission to enrol in the program.
7. The Dean shall determine the detailed conditions of study according to the **IPS**, as well as appoint the student's academic supervisor holding at least a doctoral degree.
8. The conditions, referred to in Item 7 shall be determined according to the needs of the student, but must include:

- 1) a schedule of classes agreed upon with the academic supervisor, which the student must submit to the Dean not later than two weeks before the commencement of the classes in a given semester. Any amendments of the approved **IPS** may be made within 14 days following the commencement of the semester and following the agreement with the academic supervisor,
 - 2) fulfilment of the Curriculum of a given subject, enabling the student to obtain qualifications, including knowledge, skills, and social competencies required for a given major, in accordance with the regulations in force at the Pomeranian Medical University ,
 - 3) student's participation in all classes included in the **IPS** in accordance with the provisions contained in the Rules & Regulations of Study and the obligation to pass them within the deadlines required in the schedule of a given year of study, unless, in agreement with the instructor, the student obtains permission for a different mode of studies and another deadline for completing the course.
9. The Dean may decide that a student pursuing studies in the **IPS** mode must continue studies in the standard mode in the following cases:
- 1) upon student's request,
 - 2) at a reasonable request of the academic supervisor submitted to the Dean,
 - 3) if the student fails to submit the schedule of classes for the following semester within the prescribed deadline,
 - 4) if the student fails to maintain the grade point average referred to in Item 4.

§3

Individual Schedule of Classes for students whose personal circumstances justify the establishment of a special mode of study

1. Studies pursued in the **ISC** mode consist in the completion of the subjects included in the Curriculum of a given major in a given academic year according to an individual schedule of classes proposed by the student and submitted for approval to the Dean within no more than 2 weeks after obtaining the permission to pursue studies in the **ISC** mode.
2. The request for permission to pursue studies in the **ISC** mode may be submitted in particular by students who:
 - 1) are completing a part of the studies at another higher education institution in Poland or abroad,
 - 2) are completing the year of practical training abroad in the major of Medicine,
 - 3) have transferred to another major or to another higher education institution,
 - 4) pursue studies in more than one majors of study,
 - 5) are pregnant or are caretakers of a minor child,
 - 6) hold a certificate of disability, which prevents them from regular participation in academic activities,
 - 7) are active members of student organisations at University level and beyond to the extent that prevents regular participation in academic activities,
 - 8) are active in sports at University level or beyond to the extent that prevents regular participation in academic activities.

3. Requests for qualification for the **ISC** mode must be submitted by students to the Dean, who shall make a decision on granting the permission to enrol in the program. The Dean may consult the head of the Pomeranian Medical University department conducting the subjects in order to obtain an opinion about issuing a permission to a particular student to pursue studies in the **ISC** mode.
4. A student pursuing studies in the **ISC** mode must obtain credit and pass exams within the deadlines specified in the schedule of a given year of study in accordance with the applicable regulations specified in the Rules & Regulations of Study, unless the student, in consultation with the Dean and the instructor, receives permission to obtain credit in a different form and within another deadline.
5. Students shall be required to obtain credit and pass exams by 15 September of a given academic year, and for majors ending in the winter semester – no later than two weeks before the end of the semester.

§4

Individual Schedule of Classes for students admitted to the studies as a result of confirmation of completion of learning outcomes

(shall not apply to majors fulfilling the Curriculum in accordance with the teaching standards)

1. The learning outcomes shall be confirmed the faculties during the formal verification following the adopted procedures.
2. Studies pursued in the **ISC** mode may consist in participation in the academic activities of a selected major to the extent specified during the procedure of confirmation of completion of learning outcomes.
3. The detailed rules and regulations for completion of studies pursued in the **ISC** mode for every major shall be specified by the Didactic Council.
4. A student pursuing studies in the **ISC** mode must obtain credit and pass exams within the deadlines specified in the schedule of a given year of study in accordance with the applicable regulations specified in the Rules & Regulations of Study.

prof. dr hab. Bogusław Machaliński
The Rector of the Pomeranian Medical University
The President of The Senate

Detailed Requirements and Procedure of Transfer of Students from Another Higher Education Institution to the Faculty of Medicine and Dentistry

- I.** The Faculty of Medicine (with Polish as the language of instruction)
1. Students enrolled in tuition-free intramural studies with Polish as the language of instruction at the Faculty of Medicine at another higher education institution may apply for transfer to the Pomeranian Medical University only to intramural studies with Polish as the language of instruction at the Faculty of Medicine.
 2. Students enrolled in tuition-based intramural or extramural studies with Polish as the language of instruction at the Faculty of Medicine at another higher education institution may apply for transfer to the Pomeranian Medical University only to extramural studies with Polish as the language of instruction at the Faculty of Medicine .
 3. The request for transfer to the year of study chosen by the student may be granted if the organisational considerations at the Pomeranian Medical University allow it, in particular if the Pomeranian Medical University is able to ensure that the student requesting the transfer will bridge any differences in the Curriculum.
 4. As the condition of admission, the student requesting the transfer must:
 - 1) obtain the minimum number of points,
 - 2) fulfil the recruitment requirements- that were in force at the Faculty of Medicine during the course of recruitment conducted at the Pomeranian Medical University for the academic year in which the transfer applicant was admitted to the studies at the Faculty of Medicine at another higher education institution from which the transfer is to be granted.
 5. The transfer may take place only at the beginning of a new academic year.
 6. The transfer may be applied for by a student who has received the confirmation of completion of the year of study preceding the transfer and the credit for the following year of studies in the nearest academic year, and who submits by 10 August of a given academic year the following documents:
 - 1) the transfer application submitted to the Dean along with the following personal information: name, surname, home address, e-mail address, telephone number, and a brief justification of the transfer,
 - 2) information provided by the Dean's Office of the higher education institution the student is transferring from on whether there is or has ever been any disciplinary proceedings initiated against the student,
 - 3) a copy of the secondary school leaving diploma (*świadectwo dojrzałości*) (original/copy available for verification purposes),
 - 4) the original of the document certifying the progression of studies completed to date including the following: information about the form of the current studies, the titles of the subjects, the number of hours of lectures-laboratories-seminars, the form of completion, i.e. exam/credit, the number of ECTS points, obtained credit and grades from all exam attempts, the certificate of completion of a given academic year, the grading scale,

- 5) the Curriculum for all completed years of study,
7. Upon Dean's request, the student applying for the transfer should provide syllabi of the indicated subjects or other required documents, e.g., certified true copies of student's periodic achievement charts.
8. Documents must be submitted to the Dean's Office of the Faculty of Medicine – in person or by postal service; The date of the delivery of documents to the Pomeranian Medical University shall be considered the date of receipt.
9. Applications shall be reviewed between 10 and 17 September of the current year.
10. The decision to grant or deny the transfer shall be made by the Dean, who, when granting the transfer request, shall identify any differences in the Curriculum and specify the requirements and the deadline for bridging them.
11. In the case that the number of transfer applications exceeds the number of openings at a given year of study, the admission priority shall be determined by the grade point average from the entire period of study obtained by the candidate at another higher education institution calculated in accordance with the rules in force at the Pomeranian Medical University, and if this is insufficient to determine the priority – the result of the secondary school leaving exam from the subject with the highest score (extended level in the subjects required for recruitment at the Pomeranian Medical University).

II. The Faculty of Medicine (with English as the language of instruction)

1. The student may apply for transfer from another higher education institution to the major of Medicine with English as the language of instruction at the Faculty of Medicine and Dentistry at the Pomeranian Medical University only if there are any openings.
2. Students enrolled in tuition-based studies may transfer to the Pomeranian Medical University only to tuition-based studies with the reservation that students pursuing studies in English may only transfer to studies with English as the language of instruction.
3. The transfer to the year of study requested by the student shall be granted if the organisational considerations at the Pomeranian Medical University allow it, in particular if the Pomeranian Medical University is able to ensure that the student requesting the transfer will bridge any differences in the Curriculum.
4. As the condition of admission, the student requesting the transfer must:
 - 1) obtain the minimum number of points,
 - 2) fulfil the recruitment requirements- that were in force at the Faculty of Medicine during the recruitment conducted in English at the Pomeranian Medical University for the academic year in which the transfer applicant was admitted to the studies at the Faculty of Medicine at another higher education institution from which the transfer is to be granted.
5. The transfer may take place only at the beginning of a new academic year.
6. The transfer may be applied for by a student, only to 2nd or 3rd year of study, who has received the confirmation of completion of the year of study preceding the transfer (1st or 2nd, whichever applies) and who has been admitted to the following year of studies (2nd or 3rd) documented with a relevant certificate issued in the year of submission of the transfer application and who submits by 10 August of a given academic year the following documents:
 - 1) the transfer application submitted to the Dean along with the following personal

information: name, surname, home address, e-mail address, telephone number, and a brief justification of the transfer,

- 2) information provided by the Dean's Office of the higher education institution the student is transferring from on whether there is or has ever been any disciplinary proceedings initiated against the student,
 - 3) a copy of the secondary school leaving diploma (*świadectwo dojrzałości*) (original/copy available for verification purposes),
 - 4) the original of the document certifying the progression of studies completed to date including the following: information about the form of the current studies, the titles of the subjects, the number of hours of lectures-laboratories-seminars, the form of completion, i.e. exam/credit, the number of ECTS points, obtained credit and grades from all exam attempts, the certificate of completion of a given academic year, the grading scale,
 - 5) the Curriculum for all completed years of study,
 - 6) students transferring from a Polish higher education institutions must attach additionally a copy of the decision of the School District Superintendent's Office on the recognition of the certificate as equivalent to the Polish the secondary school leaving diploma (if applicable);
 - 7) students from foreign higher education institutions must present the original of a certified translation of the progression of study in Polish or in English prepared by a certified translator.
7. Upon Dean's request, the student applying for the transfer should provide syllabi of the indicated subjects (in Polish or in English) or other required documents, e.g., certified true copies of student's periodic achievement charts.
 8. Documents must be submitted to the Dean's Office for The English Language Program – in person or by postal service; The date of the delivery of documents to the Pomeranian Medical University shall be considered the date of receipt.
 9. Applications shall be reviewed between 10 and 17 September of the academic year.
 10. The decision to grant or deny the transfer shall be made by the Dean, who, when granting the transfer request, shall identify any differences in the Curriculum and specify the requirements and the deadline for bridging them.
 11. In the case that the number of transfer applications exceeds the number of openings at a given year of study, the admission priority shall be determined by the grade point average from the entire period of study obtained by the candidate at another higher education institution calculated in accordance with the rules in force at the Pomeranian Medical University, and if this is insufficient to determine the priority – the result of the secondary school leaving exam from the subject with the highest score (extended level in the subjects required for recruitment at the Pomeranian Medical University).

III. The Faculty of Dentistry (with Polish as the language of instruction)

1. Students enrolled in tuition-free intramural studies with Polish as the language of instruction at the Faculty of Dentistry at another higher education institution may apply for transfer to the Pomeranian Medical University only to intramural studies with Polish as the language of instruction at the Faculty of Dentistry.
2. Students of tuition-based intramural or extramural studies in the major of Dentistry with Polish as the language of instruction at another higher education institution may apply for

transfer only to extramural studies in the major of Dentistry at the Pomeranian Medical University with Polish as the language of instruction.

3. The request for transfer to the year of study chosen by the student may be granted if the organisational considerations at the Pomeranian Medical University allow it, in particular if the Pomeranian Medical University is able to ensure that the student requesting the transfer will bridge any differences in the Curriculum.
4. As the condition of admission, the student requesting the transfer must:
 - 1) obtain the minimum number of points,
 - 2) fulfil the recruitment requirements- that were in force at the Faculty of Dentistry during the course of recruitment conducted at the Pomeranian Medical University for the academic year in which the transfer applicant was admitted to the studies at the Faculty of Dentistry at another higher education institution from which the transfer is to be granted.
5. The transfer may take place only at the beginning of a new academic year.
6. The transfer may be applied for by a student, only to 2nd or 3rd year of study, who has received the confirmation of completion of the years of study preceding the transfer, who has been admitted to the following year of studies in the nearest academic year, and who submits by 10 August of a given academic year the following documents:
 - 1) the transfer application submitted to the Dean along with the following personal information: name, surname, home address, e-mail address, telephone number, and a brief justification of the transfer,
 - 2) information provided by the Dean's Office of the higher education institution the student is transferring from on whether there is or has ever been any disciplinary proceedings initiated against the student,
 - 3) a copy of the secondary school leaving diploma (*świadectwo dojrzałości*) (original/copy available for verification purposes),
 - 4) the original of the document certifying the progression of studies completed to date including the following: information about the form of the current studies, the titles of the subjects, the number of hours of lectures-laboratories-seminars, the form of completion, i.e. exam/credit, the number of ECTS points, obtained credit and grades from all exam attempts, the certificate of completion of a given academic year, the grading scale,
 - 5) the Curriculum for all completed years of study,
7. Upon Dean's request, the student applying for the transfer should provide syllabi of the indicated subjects (in Polish or in English) or other required documents, e.g., certified true copies of student's periodic achievement charts.
8. Documents must be submitted to the Dean's Office of the Faculty of Dentistry– in person or by postal service; The date of the delivery of documents to the Pomeranian Medical University shall be considered the date of receipt.
9. Applications shall be reviewed between 10 and 17 September of the current year.
10. The decision to grant or deny the transfer shall be made by the Dean, who, when granting the transfer request, shall identify any differences in the Curriculum and specify the requirements and the deadline for bridging them.

11. In the case that the number of transfer applications exceeds the number of openings at a given year of study, the admission priority shall be determined by the grade point average from the entire period of study obtained by the candidate at another higher education institution calculated in accordance with the rules in force at the Pomeranian Medical University, and if this is insufficient to determine the priority – the result of the secondary school leaving exam from the subject with the highest score (extended level in the subjects required for recruitment at the Pomeranian Medical University)

IV. The Faculty of Dentistry (with English as the language of instruction)

1. The student may apply for transfer from another higher education institution to the major of Dentistry with English as the language of instruction at the Faculty of Medicine and Dentistry of the Pomeranian Medical University in Szczecin only if there are any openings.
2. For students enrolled in tuition-based studies, transfer to the Pomeranian Medical University may take place only to tuition-based studies with a reservation that students enrolled in studies with English as the language of instruction may transfer only to studies with English as the language of instruction.
3. The transfer to the year of study requested by the student shall be granted if the organisational considerations at the Pomeranian Medical University allow it, in particular if the Pomeranian Medical University is able to ensure that the student requesting the transfer will bridge any differences in the Curriculum.
4. As the condition of admission, the student requesting the transfer must:
 - 1) obtain the minimum number of points,
 - 2) fulfil the recruitment requirements- that were in force at the Faculty of Dentistry during the course of recruitment conducted at the Pomeranian Medical University for the academic year in which the transfer applicant was admitted to the studies at the Faculty of Dentistry at another higher education institution from which the transfer is to be granted
5. The transfer may take place only at the beginning of a new academic year.
6. The transfer may be applied for by a student, only to 2nd or 3rd year of study, who has received the confirmation of completion of the year of study preceding the transfer (1st or 2nd, whichever applies) and who has been admitted to the following year of studies (2nd or 3rd) documented with a relevant certificate issued in the year of submission of the transfer application and who submits by 10 August of a given academic year the following documents:
 - 1) the transfer application submitted to the Dean along with the following personal information: name, surname, home address, e-mail address, telephone number, and a brief justification of the transfer,
 - 2) information provided by the Dean's Office of the higher education institution the student is transferring from on whether there is or has ever been any disciplinary proceedings initiated against the student,
 - 3) a copy of the secondary school leaving diploma (*świadcstwo dojrzałości*) (original/copy available for verification purposes),
 - 4) the original of the document certifying the progression of studies completed to date including the following: information about the form of the current studies, the titles of the subjects, the number of hours of lectures-laboratories-seminars, the form of completion, i.e. exam/credit, the number of ECTS points, obtained credit and grades

from all exam attempts , the certificate of completion of a given academic year, the grading scale,

- 5) the Curriculum for all completed years of study,
 - 6) students transferring from a Polish higher education institutions must attach additionally a copy of the decision of the School District Superintendent's Office on the recognition of the certificate as equivalent to the Polish the secondary school leaving diploma (if applicable),
 - 7) students from foreign higher education institutions must present the original of a certified translation of the progression of study in Polish or in English prepared by a certified translator.
7. Upon Dean's request, the student applying for the transfer should provide syllabi of the indicated subjects (in Polish or in English) or other required documents, e.g., certified true copies of student's periodic achievement charts.
 8. Documents must be submitted to the Dean's Office for The English Language Program – in person or by postal service; The date of the delivery of documents to the Pomeranian Medical University shall be considered the date of receipt.
 9. Applications shall be reviewed between 10 and 17 September of the academic year.
 10. The decision to grant or deny the transfer shall be made by the Dean, who, when granting the transfer request, shall identify any differences in the Curriculum and specify the requirements and the deadline for bridging them.
 11. In the case that the number of transfer applications exceeds the number of openings at a given year of study, the admission priority shall be determined by the grade point average from the entire period of study obtained by the candidate at another higher education institution calculated in accordance with the rules in force at the Pomeranian Medical University , and if this is insufficient to determine the priority – the result of the secondary school leaving exam from the subject with the highest score (extended level in the subjects required for recruitment at the Pomeranian Medical University).

***prof. dr hab. Bogusław Machaliński The Rector of
the Pomeranian Medical University
The President of The Senate***

Detailed Requirements and Procedure of Transfer of Students from Another Higher Education Institution to the Faculty of Health Sciences

1. The transfer may be granted upon student's request submitted by 15 August.
2. The transfer application must be submitted together with the following documents:
 - 1) documents confirming the progression of studies completed to date, the Transcript of Records confirmed by the home higher education institution (Dean's Office)*; the Transcript of Records includes: the subject, the number of hours, the number of ECTS points, obtained grades, the form of credit (exam or graded credit),
 - 2) a tabular summary of all the completed subjects organised chronologically by semester along with all the grades and the total hours for all types of classes within a given subject and the number of corresponding ECTS credit points completed during the course of studies to date, as well as the corresponding subjects at the selected major,
 - 3) student's declaration of commitment to bridging the identified differences in the Curriculum, in case of transferring to any year of study following the completion of at least the first year of study,
 - 4) student's declaration of commitment to complete the submission of the required documentation at the subsequent stages of the transfer procedure, i.e. by submitting the syllabi of selected subjects, an ID photo for the documentation, a CD with the ID photo for the purpose of issuance of the student identification card, etc.
 - 5) documented grading scale applied at the higher education institution from which the student intends to transfer,
 - 6) information from the higher education institution the student is transferring from whether there is or has ever been any disciplinary proceedings initiated against the student, or whether the student has ever received a disciplinary punishment that is still in force.

*The Dean, at the initial stages of the transfer procedure, shall accept a scan of the Transcript of Records submitted electronically by an e-mail, however the student must submit the original of the Transcript of Records at a later date.
3. In case of completion of the studies or a part of the studies at foreign higher education institutions, Polish translation of the abovementioned documents by a certified translator shall be required.
4. The Dean shall submit the student's application along with the attached documentation to the team responsible for the identification of the differences in the Curriculum at a given major in order to identify any differences in the Curriculum.
5. Based on the analysis of the compiled documentation, the Dean may:
 - 1) grant the permission to transfer and indicates:
 - a) the number of semesters that must be completed in order to achieve the learning outcomes of the major transferred to,
 - b) the date and the semester of the transfer,

- c) the subjects that are recognised as completed on the basis of the exams already passed and the credits already obtained by the student,
 - d) the subjects that remain to be completed due to the differences in the Curriculum,
 - e) the deadlines for bridging the differences in the Curriculum,
- 2) deny the permission to transfer.
6. Credit for subjects completed at another higher education institution shall be transferred with the same form of credit and the same grade that were in effect at the higher education institution the student is transferring from.
7. Upon Dean's decision concerning the transfer, the Dean's Office shall submit a formal request to student's home higher education institution for release of documents from the student's file.

prof. dr hab. Bogusław Machaliński
The Rector of The Pomeranian Medical University
The President of The Senate

Detailed Requirements and Procedure of Transfer of Students from Another Higher Education Institution to the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine

1. Students of another higher education institution may be admitted to the studies at the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine with Polish as the language of instruction only by way of transfer into the same major, level, and form of studies as the form of studies pursued so far at another higher education institution, provided that such major, level, and form of studies is available at the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine. The transfer to the year of study requested by the student shall be granted if the organisational considerations at the Pomeranian Medical University allow it, including the differences in the Curriculum. The transfer may be granted only at the beginning of a new academic year.
2. The transfer to the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine may be applied for by students who received the confirmation of completion of the years of study preceding the transfer, who has been admitted to the following year of studies in the nearest academic year, and who submit by **20 August of a given academic year** the following documents:
 - 1) the transfer application submitted to the Dean along with the following personal information: name, surname, home address, e-mail address, telephone number, and a brief justification of the transfer,
 - 2) information provided by the Dean's Office of the higher education institution the student is transferring from on whether there is or has ever been any disciplinary proceedings initiated against the student,
 - 3) a copy of the secondary school leaving diploma (*świadcstwo dojrzałości*) (original/copy available for verification purposes),
 - 4) the original of the document certifying the progression of studies completed to date including the following: information about the form of the current studies, the titles of the subjects, the number of hours of lectures-laboratories-seminars, the form of completion, i.e. exam/credit, the number of ECTS points, obtained credit and grades from all exam attempts, the certificate of completion of a given academic year, the grading scale,
 - 5) the Curriculum for all completed years of study,
 - 6) photocopies of Student's periodic achievement sheets stamped and signed by the Dean's Office of the higher education institution the student is transferring from.
3. In addition to fulfilling the requirements specified above, **foreign students** (non-Polish citizens), must:
 - 1) submit documents confirming the studies completed to date translated by a translator certified in the Republic of Poland,
 - 2) demonstrate proficiency in the Polish language confirmed by a certificate of proficiency in Polish, as referred to in the Regulation of the Minister of Science and Higher Education of 26 February 2016 on examinations in the Polish language as a the second language (*The uniform text*: Journal of Laws from 2018, Item 1386), certifying proficiency in the Polish language as a the second language at least at B2 level or have

a the secondary school leaving diploma or a diploma of higher education, issued upon completion of education in the Polish language in the educational system of the Republic of Poland.

Persons who, in accordance with the regulations in force in Poland in the year of the transfer, are entitled to an exemption from the tuition fees, must provide relevant documents confirming this entitlement (for example, *Karta Polaka* (Pole's Card), permanent residence card, certificate of C1 level of proficiency in the Polish language as the second language). In case of lack of the above entitlements, the student must pay the tuition fees for the studies in accordance with the currently binding order of The Rector of the Pomeranian Medical University in Szczecin.

The condition for the transfer is that the applicant meets the recruitment requirements for foreign students in effect in the year of enrolment to the first year of study at a given major at the Pomeranian Medical University and in effect in the year in which the student applied for the first year of study at the higher education institution which the student is transferring from.

4. Upon request of the Dean's Office of the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine, the student applying for the transfer should provide the syllabuses of selected subjects.
5. The documents should be submitted to the Dean's Office of the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine in person or by registered postal service; the date of receipt shall be the date of the delivery of the documents to the Pomeranian Medical University.
6. The decision to grant or deny the transfer shall be made by the Dean of the Faculty of Pharmacy, Medical Biotechnology and Laboratory Medicine between 15 and 20 September of the academic year.

In case of admission to the studies by way of transfer, the Dean shall identify the differences in the Curriculum and specify the requirements and the deadline for bridging them. In case of admission to the studies by way of transfer, the student shall be entered into the Student Registry. In case of denial of the transfer, an administrative decision to refuse admission to the studies shall be issued.

7. In case of applying for the transfer by a number of students exceeding the availability for a particular year of study, the admission priority shall be determined by the grade point average for the entire period of study obtained by the candidate at the higher education institution the student is transferring from calculated according to the rules specified in the Rules & Regulations of Study, and if this is insufficient to resolve the priority, the result of the secondary school leaving exam in the subject with the highest score required during the recruitment for a particular progression of studies at the Pomeranian Medical University and applicable in the year in which the student applied for the first year of study at the higher education institution the student is transferring from.

***prof. dr hab. Bogusław Machaliński The
Rector of the Pomeranian Medical University
The President of The Senate***

**Rules for Transfer of Students of the Pomeranian Medical University in Szczecin from
Dentistry to Medicine and from Medicine to Dentistry**

1. The decision regarding student's transfer shall be made by the Dean.
2. Transfer from Dentistry to Medicine shall be possible only to the 2nd year of study upon student's fulfilment of all of the following requirements:
 - 1) a justified transfer request must be submitted by June 30 of the academic year,
 - 2) the student, in the enrolment procedure, has obtained the result required to enrol in the year of enrolment in the studies in the major the student wishes to transfer to,
 - 3) the student has obtained credit for the current year of studies – by the end of August,
 - 4) passing supplementary examinations in the following subjects: Anatomy, Histology with Embryology, and Molecular Biology and obtaining credit from Cytophysiology. The student shall be entitled to one exam attempt for each of the abovementioned subjects. The exam attempts shall be scheduled between 1 and 15 September of the academic year.
3. In the case referred to in Item 2, the Dean, when issuing the final decision on the transfer of the student, identifies any differences in the Curriculum that must be bridged by the end of the academic year into which the student transferred.
4. Transfer from Medicine to Dentistry shall be possible only to the 2nd year of study upon student's fulfilment of all of the following requirements:
 - 1) a justified transfer request must be submitted by June 30 of the academic year,
 - 2) the student, in the enrolment procedure, has obtained the result required to enrol in the year of enrolment in the studies in the major the student wishes to transfer to,
 - 3) the student has obtained credit for the current year of studies.
5. In the case referred to in Item 4, the Dean, when issuing the final decision on the transfer of the student, identifies any differences in the Curriculum that must be bridged by the end of the academic year into which the student transferred.

***prof. dr hab. Bogusław Machaliński The Rector of
the Pomeranian Medical University
The President of The Senate***