

Wewnętrzny regulamin dydaktyczny jednostki

Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	2023/2024
pełna nazwa jednostki <i>full name of the Department</i>	Zakład Biochemii Klinicznej i Molekularnej <i>Department of Clinical and Molecular Biochemistry</i>
dane jednostki (e-mail, telefon) <i>contact to the Department (e-mail, phone no.)</i>	kadlimem@pum.edu.pl , tel. 91 466 1490
kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	prof. dr hab. n. med. Andrzej Ciechanowicz
adiunkt dydaktyczny/osoba odpowiedzialna za dydaktykę w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, phone no.)</i>	dr hab. n. med. Jeremy Clark (jeremy.clark@pum.edu.pl , tel. 914661490)
kierunek studiów <i>field of study</i>	lekarski <i>medicine</i>
rok studiów <i>year of studies</i>	III
nazwa przedmiotu/przedmiotów <i>course/subject title</i>	Diagnostyka laboratoryjna <i>Laboratory diagnostics</i>

§1

Sposób prowadzenia zajęć

Teaching Methods

1. Classes in the subject of *Laboratory diagnostics* are conducted in the form of seminars (20 h) and exercises (28 h). If part-time (distance) learning is introduced, classes will be conducted with the use of distance learning methods available at PUM.
2. It is required that each student prepares before each class on the basis of the given program

§2

Sposób i formy wyrównywania zaległości, w tym odrabiania zajęć na skutek nieobecności

Mode and forms of compensation for missed activities

1. Any absence from classes should be excused within 2 weeks.
2. An absence can be made up by attending a class with another dean's group or, if this is not possible, credit should be arranged with an assistant conducting the given topic.
3. In the case of absences from more than 3 classes, the student must obtain consent to pass the credit from the head of the Department. In the absence of such consent, the student will not be credited with the subject.

§3

Warunki i sposoby dopuszczania studentów do zaliczeń i egzaminów

Requirements for course completion in order to sit the credit of exam

1. As part of the course, four knowledge tests will be carried out in the form of single-choice tests. It is possible that these tests will be arranged at the PUM Test Exams Center (CET PUM) or with the use of distance learning methods available at PUM.
2. An unsatisfactory grade for a test obtained at the first test sitting date may be made up by the head of the Department or an academic teacher authorized by him on two re-sit dates: at the first re-examination date within two weeks from the announcement of the results; or at the second re-examination date set in the last two weeks of regular didactic classes for the summer semester 2021/2022. It is allowed to pass credits on both re-sit dates, which might be arranged at the PUM Test Exams Center (CET PUM) or by using the distance learning methods available at PUM.

§4

Zasady dopuszczające studenta do poszczególnych zajęć w danym roku akademickim*

*Principles of attending classes during the academic year**

1. The student will not be admitted to the classes in the following cases:
 - a. being late for class for more than 15 minutes;
 - b. third lateness to class during the semester
 - c. lack of the necessary clothing required for laboratory exercises (lab coat with long sleeves).
2. The student will not be admitted to the classes or will be dismissed from them in the event of improper behavior contrary to the study regulations or other regulations in force at the University, behavior disrupting the conduct of classes, threatening health, life or property, as well as in the event of a gross lack of personal culture in relation to the teacher classes or other people participating in the classes.
3. Not admitting to a class or asking a student to leave the class in the cases mentioned above is tantamount to being absent from the class.

§5

Warunki i sposoby przeprowadzania zaliczeń przedmiotu i egzaminów

Forms of credits, exams

1. The condition for obtaining a credit for the course is to pass all classes and a positive grade for each test.
2. The grade for the subject will be determined on the basis of the average of the grades from 4 partial credits.

§6

Warunki zwalniania z niektórych zaliczeń lub egzaminów

Circumstances of exemption from credits or exams

1. The condition for exemption from the final exam in *Laboratory Diagnostics* after the 4th year of the block is passing all classes in this block (12h) and obtaining the average grade of at least 4.5 from 4 partial credits in the 3rd year of the course.
2. In such a case, a student with an average grade from 4 partial credits equal to 4.5 may be exempted from the examination with a grade of 4.5 (more than good) or take the examination. On the other hand, a student with an average grade from 4 partial credits greater than 4.5 will be exempted from the exam with a grade of 5.0 (very good).

§7

Warunki dopuszczenia studenta do egzaminu w tzw. przedterminie, o którym mowa w § 31 ust. 8 Regulaminu Studiów

Form of admission to the pre-scheduled examination, referred to § 31 point 8 of Rules & Regulations of PMU

Not applicable

§8
Kryteria oceniania
Assessment criteria

1. The assessment is based on the criteria set out in § 38 subpara. 1 of the Study Regulations, i.e. grades: very good - 5.0 ($\geq 92\%$), more than good - 4.5 ($\geq 84\%$), good - 4.0 ($\geq 76\%$), fairly good - 3.5 ($\geq 68\%$), sufficient - 3.0 ($\geq 60\%$) and insufficient - 2.0 (less than 60%).
2. Pursuant to § 38 subpara. 4 of the Study Regulations, it is permissible to use percentage thresholds lower than those specified in subpara. 1.


§9
Inne


(jeżeli specyfika przedmiotu wymaga zamieszczenia w regulaminie dodatkowych informacji proszę o zapisanie ich w kolejnych punktach regulaminu)

Additional

if specific nature of the subject requires extra information, please add it as a next points of this Regulations

1. In the event of receiving an unsatisfactory grade or failing to attend the tests - the student has the rights in accordance with the PUM Study Regulations.
2. The exam requires knowledge of the material from the exercises and the thematic issues discussed in the textbook "Clinical Biochemistry" edited by: Gaw, Murphy, Srivastava, Cowan O'Reilly
3. Each student is forbidden to have electronic devices during tests and examinations that enable him to communicate with other people remotely.

 <p>POMORSKI UNIWERSYTET MEDYCZNY W SZCZECINIE Katedra Diagnostyki Laboratoryjnej ZAKŁAD BIOCHEMII KLINICZNEJ I MOLEKULARNEJ 70-111 Szczecin, ul. Powstańców Wlkp.72 tel.: +48 91 466 1490, +48 91 466 1491 fax: +48 91 466 1492 pieczętka jednostki <i>stamp of the Department</i></p>	<p>KIEROWNIK Zakładu Biochemii Klinicznej i Molekularnej prof. dr hab. n. med. Andrzej Ciechanowicz pieczętka i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i></p>
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<p>Opinia: <i>Opinion:</i></p> <p>Pozytywna / Negatywna** <i>Positive / Negative</i></p>	<p>Zatwierdzam: <i>Approved by:</i></p>
 <p>POMORSKI UNIWERSYTET MEDYCZNY W SZCZECINIE PARLAMENT STUDENTÓW 70-204 Szczecin, ul. Rybnicka 1 tel.: +48 91 4600 764, fax: +48 91 4800 000 e-mail: sam.stud@pum.edu.pl www.szczecin.edu.pl pieczętka i podpis Samorządu Studentów <i>stamp and signature of Students' Parliament Representative</i></p>	<p>PIENIĄDZNIK DZIEKANA Wydziału Medycyny i Stomatologii Pomorskiego Uniwersytetu Medycznego w Szczecinie dr hab. n. med. Aleksandra Wiłk pieczętka i podpis Dziekana <i>stamp and signature of the Dean</i></p>

*jeżeli specyfikacja przedmiotu tego wymaga (*if the specification of the subject requires*)

**niepotrzebne skreślić (*delete as not appropriate*)

