

## Department's Internal Didactic Regulations

valid in academic year	2023/2024
full name of the Department	Department of Neurosurgery and Pediatric Neurosurgery
contact to the Department (e- mail. phone no.)	SPSK No. 1 PMU, Unii Lubelskiej 1, Szczecin neuroch@pum.edu.pl, 91 425 35 61
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field of study	Medicine
year of studies	5 <sup>th</sup>
<b>course/subject title</b>	Neurosurgery

### §1

#### Teaching methods

1. The course is organized in a block system, lasts 5 days and consists of 5 hours of e-lectures, 10 hours of seminars and 20 hours of classes.
2. Schedule is set by the Dean's Office.
3. Seminars start at 8:00 AM in the conference room at the Department of Neurosurgery and Pediatric Neurosurgery or Department of Pediatric Neurosurgery.
4. Classes take place at the Departments' wards, operating rooms and clinic.

### §2

#### Mode and forms of compensation of missed activities

1. Working out excused absences will be possible after the last scheduled course of the academic year, within the time set by Head of the Department. Excused absences are allowed up to 5.
2. Unexcused absences are not allowed.

### §3

#### Requirements for course completion in order to sit the credit of exam

1. Conditions of admission to sit the final test are presence on all seminars and classes or compensation of missed activities and and positive rating from teachers.

### §4

#### Principles of attending classes during academic year\*

1. Students are expected to behave according to the expected physician's demeanor.
2. During classes, it is mandatory to wear an apron and hospital footwear.
3. The student will not participate in the classes in the following cases:
  - being late by more than 20 minutes;
  - lack of the necessary dress code required for the classes.

4. The student will not participate in the classes or will be excluded from them in the event of improper behavior contrary to the study regulations or other regulations at the University/Hospital/Clinic, behavior disrupting the conduct of classes, threatening health, life or property, as well as in case of misconduct to teacher or other people participating in the classes.
5. Non-acceptance and exclusion from the classes in the cases mentioned above is tantamount to absence.

**§5**

**Forms of credits, exams**

1. Credit is based on the single choice 10-question test performed on the last day of classes.
3. Correction tests will be held after last scheduled course of the academic year, on the date set by Head of the Department.
4. Three credits are anticipated.

**§6**

**Circumstances of exemption from credits or exams**

1. Not expected.

**§7**

**Form of admission to the pre-scheduled examination, referred to § 31 point 8 of Rules  
& Regulations of PMU**

1. Not applicable.

**§8**

**Assessment criteria**

1. To achieve positive result from the test it is required to score not less than 60% of the possible points.
2. Grading scale: failed 0-59%, sufficient 60-67%, satisfactory 68-75%, good 76-83%, very good 84-91, excellent 92-100%.
3. Acquiring of positive rating from the teachers is based on the verification of knowledge from seminars and assessment of involvement during the classes.