

Wewnętrzny regulamin dydaktyczny jednostki

Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	2023/2024
pełna nazwa jednostki <i>full name of the Department</i>	Department of Diabetology and Internal Medicine Pomeranian Medical University
dane jednostki (e-mail, telefon) <i>contact to the Department (e-mail, phone no.)</i>	72-010 Police, ul. Siedlecka 2 e-mail: kldiab@pum.edu.pl Phone and fax: 91/425 38 58
kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	Prof. dr hab. med. Lilianna Majkowska
adiunkt dydaktyczny/osoba odpowiedzialna za dydaktykę w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, phone no.)</i>	Prof. dr hab. med. Lilianna Majkowska e-mail: kldiab@pum.edu.pl Phone: 91/425 38 58
kierunek studiów <i>field of study</i>	Medicine
rok studiów <i>year of study</i>	4
nazwa przedmiotu/przedmiotów <i>course/subject title</i>	Internal Diseases, Diabetology

§1

Sposób prowadzenia zajęć

Teaching Methods

1. The course “Internal Diseases, Diabetology” is carried out at the Department of Diabetology and Internal Medicine, Police str. Siedlecka 2 and comprises 4 seminars (1 hour each) and 16 hours of clinical sessions, carried out in accordance with the schedule presented by the Dean’s Office.
2. The topics of seminars and clinical sessions, dates and terms of classes are available on the announcement board at the Dept. of Diabetology and Internal Medicine, and on the Teams platform (Diabetology 2022-2023).
3. The seminars and classes are obligatory and attendance is registered.
4. The seminars and classes are conducted by the lecturers/assistants from the Dept. of Diabetology and Internal Medicine of the PMU.

2

**Sposób i formy wyrównywania zaległości, w tym odrabiania zajęć
na skutek nieobecności**

Mode and forms of compensation of missed activities

1. Presence at the seminars and classes is obligatory.
2. All absences during seminars require justification and students should obtain credits for the missed class from the assistant who conducts the seminar (oral form or essay).
3. All absences from practical classes require justification, and with the exception of absences excused by the Rector or the Dean, should be compensated for during additional classes organized before the end of the semester.
4. Students are allowed to compensate for up to 2 seminars and 4 hours of practical classes. Absence from a greater number of seminars or practical classes can lead to failure in completing the course. In some special cases (e.g. long health problems confirmed by the physician, hospitalization or other very special life problems) the Head of the Department can consider the continuation of the course with other group, in later term.

§3

Warunki i sposoby dopuszczania studentów do zaliczeń i egzaminów

Requirements for course completion in order to sit the credit of exam

1. In order to complete the course, students should be present at all seminars and practical classes (compensating for missed seminars or classes). At the last day of the clinical course students are required to write a short double-topic essay. Positive result of the knowledge assessment is a necessary condition for admission to the final credit test.
2. The final credit tests will take place in Test Center of PMU.

§4

**Zasady dopuszczające studenta do poszczególnych zajęć w
danym roku akademickim***

*Principles of attending classes during the academic year**

1. For the clinical sessions the students are required to be familiar with the course material before each class, arrive on time, and wear medical gowns, IDs and alternative footwear.
2. During the classes in the clinic, ethical principles and proper attitude towards the patients and the department staff are required.

§5

Warunki i sposoby przeprowadzania zaliczeń przedmiotu i egzaminów

Forms of credits, exams

1. The final credit test is foreseen at the end of each semester. Failure to attend the test (without justification) is equivalent to failing the test.
2. The retake test (first term) for persons who do not get credit will be held in the term agreed with the students, after the end of the course of diabetology. The second retake test (second term) is planned on the first week of September.
3. During the test it is prohibited to use any electronic devices or to communicate with anyone.
4. The Head of the Department can set additional/special term of the credit (oral or essay form) for students who did not pass their first retake tests.

§6

Warunki zwalniania z niektórych zaliczeń lub egzaminów

Circumstances of exemption from credits or exams

1. The exemption from final credit test is possible for students attending all the seminars and classes, being very active participants, with an excellent knowledge concerning topics of the course.

§7

Warunki dopuszczenia studenta do egzaminu w tzw. przedterminie, o którym mowa w § 31 ust. 8 regulaminu Studiów

Forms of admission to the pre-scheduled examination, referred to § 31 point 8 of Rules & Regulations of PMU

1. Not applicable

§8

Kryteria oceniania

Assessment criteria

1. The final test at the end of the semester, or the retake test: 20 questions, multiple-choice test, time 25 minutes. Score ranges: 20-18 points - excellent (5.0); 17 p. - very good (4.5); 16-15 p. - good (4.0); 14 p. - satisfactory (3.5); 13-12 p. - sufficient (3.0); 11 or less - insufficient/failed (2.0).

§9

Inne

(jeżeli specyfika przedmiotu wymaga zamieszczenia w regulaminie dodatkowych informacji proszę o zapisanie ich w kolejnych punktach regulaminu)

Additional

(if the specific nature of the subject requires extra information, please add it as a next point of these Regulations)

1. Not applicable

..... ... pieczętka jednostki <i>stamp of the Department</i> pieczętka i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i>
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Opinia: <i>Opinion:</i> Pozytywna / Negatywna** <i>Positive / Negative</i>	Zatwierdzam: <i>Approved by:</i>

<p>.....</p> <p>pieczęćka i podpis Samorządu Studentów <i>stamp and signature of Students' Parliament Representative</i></p>	<p>.....</p> <p>pieczęćka i podpis Dziekana <i>stamp and signature of the Dean</i></p>
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*jeżeli specyfikacja przedmiotu tego wymaga (*if the specification of the subject requires*)

**niepotrzebne skreślić (*delete as not appropriate*)