

## Wewnętrzny regulamin dydaktyczny jednostki

### Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	<b>2023/2024</b>
pełna nazwa jednostki <i>full name of the Department</i>	Department of Interdisciplinary Dentistry
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kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	Professor Katarzyna Grocholewicz
adiunkt dydaktyczny/osoba odpowiedzialna za przedmiot w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, phone no.)</i>	Dr n. med. Alicja Zawislak E-mail: <a href="mailto:alicja.zawislak@pum.edu.pl">alicja.zawislak@pum.edu.pl</a> Tel.: 91 466 16 90
kierunek studiów <i>field of study</i>	Faculty of Dentistry
rok studiów <i>year of studies</i>	II
<b>nazwa przedmiotu</b> <i>course/subject title</i>	<b>Stem cells in dentistry</b>

### §1

#### Sposób prowadzenia zajęć

##### *Teaching Methods*

1. Optional course is conducted in the form of lectures in person or in the form of distance learning.
2. The lecture topics will be presented on the Department's website before start of the course.

### §2

#### Sposób i formy wyrównywania zaległości, w tym odrabiania zajęć na skutek nieobecności

##### *Mode and forms of compensation of missed activities*

1. Attendance at all classes is mandatory.
2. A single absence due to important random reasons may be made up for in the form and time agreed with the academic teacher conducting the classes within 2 weeks after resuming the classes.
3. The possibility of making up for absences exceeding 10% of the course hours requires the consent of the Department Head.
4. The Student is obliged to complete the course by September 15 of a given academic year.
5. Absence of more than 30% of class hours results in failure to obtain credit for the subject.
6. A Student who is more than 20 minutes late for classes cannot participate in them. However, it is allowed to participate in classes if the delay was the result of random events. Being late three times

constitutes one unexcused absence with the need to make up for them.

### **§3**

#### **Warunki i sposoby dopuszczania studentów do zaliczeń i egzaminów** *Requirements for course completion in order to sit the credit of exam*

The condition for admission to the final credit is attendance at all lectures.

### **§4**

#### **Zasady dopuszczające studenta do poszczególnych zajęć w danym roku akademickim\*** *Principles of attending classes during the academic year\**

1. The Student is obliged to punctuality and active participation in the optional course.
2. The Student will not be admitted to the classes in the following cases:
  - a) late for classes exceeding 20 minutes;
  - b) the Student will not be admitted to the classes or will be withdrawn from them in the event of improper behaviour contrary to the study regulations or other regulations in force at the University/ Departure, behaviour disrupting the conduct of classes, threatening health, life or property, as well as in the event of a gross lack of culture personal in relation to the teacher or other people participating in the classes. Not admitting to the classes or asking them to leave them in the cases mentioned above is tantamount to being absent from the classes.

### **§5**

#### **Warunki i sposoby przeprowadzania zaliczeń przedmiotu i egzaminów** *Forms of credits, exams*

1. Passing the classes is based on:
  - a) attendance at all lectures
  - b) obtaining a positive grade at the end of the course in the form of a single-choice test consisting of 10 questions (providing correct answers to at least 60% of the questions). In case of receiving an unsatisfactory grade on the final credit, the Student has the right to retake the final credit twice. The first and second make up credit dates will be set by the Course coordinator. Passing in the first retake term will be carried out on the test date, in the second - in the form of an essay. The last corrective final credit of a course at the request of the Student, examiner or dean may be a commission credit. If the Student has not been allowed to take the final credit for a subject due to failure to pass the subject, this is equivalent to losing the deadline. If the Student has not taken the final credit of a course by the established deadline without an excuse, this is equivalent to losing the deadline. The excuse - a medical certificate, a confirmed hospital stay, or a confirmed fortuitous event - should be submitted to the examiner and the dean's office no later than 7 days after the deadline for final credit. If it is considered that the Student's failure to report for the final credit of the course is excusable, the Head of the Department of Integrated Dentistry shall set a new date for the credit, not exceeding 10<sup>th</sup> September of the given academic year, and determine its form. The credit is treated as submitted on the date on which the absence occurred.

### **§6**

#### **Warunki zwalniania z niektórych zaliczeń lub egzaminów** *Circumstances of exemption from credits or exams*

1. Not applicable.

§7

**Warunki dopuszczenia studenta do egzaminu w tzw. przedterminie, o którym mowa w § 31  
ust. 8 regulaminu Studiów**

*Form of admission to the pre-scheduled examination, referred to § 31 point 8 of Rules  
& Regulations  
of PMU*

1. Not applicable.

§8

**Kryteria oceniania**  
*Assessment criteria*

Final test grading scale:

1. very good - 5.0 ( $\geq 92\%$ ),
2. more than good - 4.5 ( $\geq 84\%$ ),
3. good - 4.0 ( $\geq 76\%$ ),
4. quite good - 3.5 ( $\geq 68\%$ ),
5. satisfactory - 3.0 ( $\geq 60\%$ ),
6. insufficient - 2.0 (below 60%).

§9

**Inne**

(jeżeli specyfika przedmiotu wymaga zamieszczenia w regulaminie dodatkowych informacji  
proszę o zapisanie ich w kolejnych punktach regulaminu)

*Additional*

*if specific nature of the subject requires extra information, please add it as a next points of this  
Regulations*

1. Not applicable.

..... pieczętka jednostki <i>stamp of the Department</i>	..... pieczętka i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i>
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Opinia: <i>Opinion:</i>  Pozytywna / Negatywna ** <i>Positive / Negative</i>	Zatwierdzam: <i>Approved by:</i>
..... pieczętka i podpis	..... pieczętka i podpis Dziekana

<p>Samorządu Studentów <i>stamp and signature</i> <i>of Students' Parliament Representative</i></p>	<p><i>stamp and signature of the Dean</i></p>
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