

# Wewnętrzny regulamin dydaktyczny jednostki

Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	<b>2023/2024</b>
pełna nazwa jednostki <i>full name of the Department</i>	<b>DEPARTMENT OF MEDICAL REHABILITATION AND CLINICAL PHYSIOTHERAPY (Katedra i Zakład Rehabilitacji Medycznej i Fizjoterapii Klinicznej)</b>
dane jednostki (e-mail, telefon) Department's contact details ( <i>e-mail, phone no.</i> )	<b>tel. 918106261, spr@pum.edu.pl</b>
kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	<b>Prof. dr hab. n. med. i n. zdr. Iwona Rotter</b>
adiunkt dydaktyczny/osoba odpowiedzialna za dydaktykę w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, phone no.)</i>	<b>dr n. zdr. Agnieszka Turoń-Skrzypińska agnieszka.turon.skrzypinska@pum.edu.pl</b>
kierunek studiów <i>field of study</i>	<b>English program: Faculty of Medicine</b>
rok studiów Year of studies	<b>4<sup>th</sup></b>
<b>nazwa przedmiotu/przedmiotów</b> <b>Subject/subjects</b>	<b>„Legal aspects – responsibility of the physician, mobbing” (OPTIONAL)</b>

**§1**  
**Sposób prowadzenia zajęć**  
**Teaching Methods**

1. Classes are held in the form of theoretical classes (lectures (15h))

**§2**  
**Sposób i formy wyrównywania zaległości, w tym odrabiania zajęć**  
**na skutek nieobecności**  
**Mode and forms of compensation of missed activities**

1. It is obligatory to attend classes. It is permissible to be absent from lectures provided that these absences are excused. In the case of absence due to valid reasons, the student can justify absence with the teacher within 2 weeks from the date of the missed classes, but not later than the day before the date of the final test (pass).
2. Absence without justification or failure to make up classes will result in failing the course.
3. In exceptional cases, decisions regarding absences are made by the head of the unit in consultation with the Vice-Dean(s) or the Dean(s).

**§3**  
**Warunki i sposoby dopuszczania studentów do zaliczenia przedmiotu Aspekty prawne -**  
**odpowiedzialność lekarza, mobbing.**

**Requirements for course completion in order to sit the credit of exam**

1. The necessary condition to complete the course is presence at all classes (with the exceptions indicated in §2 point 1), perform tasks recommended by the teacher, positive mark from test from the content covered in previous lessons.

**§4**  
**Zasady dopuszczające studenta do poszczególnych zajęć w**  
**danym roku akademickim\***  
**Principles of attending classes during the academic year\***

1. Students are required to prepare for classes.
2. Preparation for classes can be controlled by the teacher in writing form.
3. Student who fails test should make a re-take within 2 weeks from the date of announcement of results.
4. Student will not be allowed to attend classes if he/she is more than 20 minutes late for classes. However, it is a possibility to participate in them only in the random cases (eg. the failure of the tram, bus, etc.). A student who is late for classes in order to obtain a credit is obliged to write a report on these exercises and deliver it to the teacher within 7 days.
5. Student will not be admitted to classes or will be asked to leave them in the event of inappropriate behavior contrary to the regulations of studies or other regulations in force at the University/hospital/clinic, behavior disrupting the conduct of classes, threatening health, life or property, as well as in the event of a gross lack of personal culture in relation to the teacher or other people taking part in the classes
6. Not being allowed to participate in classes or being asked to leave them in the cases referred to above is tantamount to absence from classes.

**§5**  
**Warunki i sposoby przeprowadzania zaliczeń przedmiotu i egzaminów**  
**Forms of credits, exams**

1. The necessary condition to complete the course is presence at all classes (with the exceptions indicated in §2 point 1), perform tasks recommended by the teacher, positive mark from test from the content covered in previous lessons and pass the final test.

2. The final test of the subject is the last class in the form of a single-choice test containing 20 questions.
3. Number of retakes: **2**, in writing. The form and criteria of evaluation are in §8 point 2,3.

## §6

### **Warunki zwalniania z niektórych zaliczeń lub egzaminów Circumstances of exemption from credits or exams**

1. No exemption from eligibility conditions is expected.

## §7

### **Form of admission to the pre-scheduled examination, referred to § 32 point 8 of Rules & Regulations of PMU**

1. There is no possibility of admission to the pre-scheduled examination

## §8

### **Kryteria oceniania Assessment criteria**

1. Student's presence in all classes.
2. Final test: 20 single in accordance with the syllabus. Each question is assessed according to the scale: 0-1 points,  
0 points = no correct answer / incorrect answer; 1 point = correct answer.
3. The system of conversion of scores into marks:  
excellent– 5,0 ( $\geq 92\%$ ),  
very good – 4,5 ( $\geq 84\%$ ),  
good – 4,0 ( $\geq 76\%$ ),  
satisfactory– 3,5 ( $\geq 68\%$ ),  
sufficient (3,0)– 3,0 ( $\geq 60\%$ ),  
insufficient/ failed (2.0)– 2,0 (less 60 %).

## §9

### **Additional**

(if specific nature of the subject requires extra information, please add it as a next points of this Regulations)

1. For all matters not covered by the Internal Regulations of the Department of Medical Rehabilitation and Clinical Physiotherapy, the rules, and regulations of the studies of the Pomeranian Medical University in Szczecin are fully applicable.

<p>.....</p> <p>pieczęć jednostki <i>stamp of the Department</i></p>	<p>.....</p> <p>pieczęć i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i></p>
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<p>Opinia: <i>Opinion:</i></p> <p>Pozytywna / Negatywna ** <i>Positive / Negative</i></p>	<p>Zatwierdzam: <i>Approved by</i></p>
<p>.....</p> <p>pieczęć i podpis Samorządu Studentów <i>stamp and signature of Students' Parliament Representative</i></p>	<p>.....</p> <p>pieczęć i podpis Dziekana <i>stamp and signature of the Dean</i></p>

\*jeżeli specyfikacja przedmiotu tego wymaga (*if the specification of the subject requires*)

\*\*niepotrzebne skreślić (*delete as not appropriate*)