

## Department's Internal Didactic Regulations

valid from academic year	2026/2027
full name of the Department	<b>DEPARTMENT OF HISTORY OF MEDICINE AND MEDICAL ETHICS</b>
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Didactic Responsible/ Course coordinator (academic title, name and surname, e-mail, phone no.)	<b>Assoc. Prof. Aleksandra Kładna, MD, PhD</b> zhmel@pum.edu.pl 091 48 00 821
field of study/major	<b>Faculty of Medicine and Dentistry</b>
year of studies	<b>V</b>
course/subjects title	<b>BIOETHICS</b>

### §1

#### Methods of Teaching

1. The course is held in the form of seminars (7).

### §2

#### Mode and forms of compensation of missed activities

1. Presence at all seminars is obligatory. One justified absence is permitted within the course, under the condition that the student makes an appointment with the teacher, and reports on the topic missed, within two weeks from the seminar missed, but not later than one day before the date of the final credit test – oral form.
2. Final credit will be denied to students with classes missed.
3. In exceptional situations, decisions regarding the aforementioned absence mark are made by the Head of the department, with cooperation with the Dean.

### §3

#### Conditions and methods for admitting students to final course assessments and examinations

1. Conditions to qualify for final credit test are as follows: attendance at all seminars is required in order to qualify for final credit test (see also §2.1); successful completion of all tasks indicated by the teacher; and having passed all short tests or oral tests covering the topics of consecutive seminars.

### §4

#### Conditions for allowing students to take part in classes

1. Students are obliged to come prepared to all seminars.
2. Teacher can check students' preparedness by means of a short written or oral test.
3. In case of receiving a failing grade in short written or oral test, the student is obliged to obtain a passing grade in re-sit within two weeks from the date of test failed, but not later than one day before the date of the final credit test.
4. Students arriving later than 20 minutes past scheduled time are not allowed to participate in the class.
5. Students whose behavior:
  - a) violates the PMU Study Regulations or other rules in force in the PMU facilities;
  - b) disrupts the didactic process;
  - c) poses threat to health, life and/or property; and/or

d) is grossly inappropriate towards the teacher and/or other participants of the class, will not be admitted to, or will be removed from, the class.

6. The aforementioned non-admittance to, or the removal from, the class, results in absence mark.

### § 5

#### **Conditions and means for conducting partial course assessments (including the number of retake opportunities for such assessments)**

1. Not applicable.

### §6

#### **Conditions and means for conducting final course assessments and exams**

1. Conditions to obtain final credit are as follow: meeting the criteria for final credit test (see §3.1), and obtaining a passing grade in the final credit test.
2. The final credit test is held in oral form.
3. Number of retake tests: 2. The form and assessment criteria specified in §9 point 3.

### §7

#### **Conditions for exemption from some final course assessments or exams**

1. Not applicable.

### §8

#### **Forms of admission to the pre-scheduled examination**

1. Not applicable.

### §9

#### **Assessment Criteria**

1. Presence at all seminars.
2. Evaluation of student's activeness, engagement, level of preparedness, and results of tasks assigned, including the results of short written and oral tests. Students with outstanding record of activeness and preparedness (e.g., through excellent results of tests; and/or by preparing and presenting extracurricular assignments) are granted an extra point counted into the final credit grade.
3. Final oral test consists of three questions covering the material discussed throughout the course. Depending on its quality, each answer is given 0-1-2 points, where 0= lack of / incorrect answer; 1= partially correct answer; and 2= correct answer.
4. **Final credit grade is** based on the sum of points obtained for: the outstanding record of activeness and preparedness; and during the final oral test. The grading scale is as follows:
  1. very good - 5.0 ( $\geq 92\%$ ),
  2. above good - 4.5 ( $\geq 84\%$ ),
  3. good - 4.0 ( $\geq 76\%$ ),
  4. satisfactory - 3.5 ( $\geq 68\%$ ),
  5. sufficient - 3.0 ( $\geq 60\%$ ),
  6. insufficient/failed - 2.0 (below 60%)

### §10

#### **Additional**

if specific nature of the subject requires extra information, please add it as a next points of this Regulations

1. Not applicable.

..... <i>stamp of the Department</i>	..... <i>stamp and signature of the Head of the Department</i>
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<i>Opinion:</i>  <i>Positive / Negative</i>	<i>Approved by:</i>
..... <i>stamp and signature of Students' Parliament Representative</i>	..... <i>stamp and signature of the Dean</i>

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\* strike out what does not apply