

Department's Internal Didactic Regulations

valid from academic year	2025/2026
full name of the Department	Department of Clinical & Molecular Biochemistry
contact to the Department (e- mail. phone no.)	kadlimem@pum.edu.pl, tel. 91 466 1490
Head of the Department (academic title, name and surname)	prof. dr hab. n. med. Andrzej Ciechanowicz
Didactic Responsible/ Course coordinator (academic title, name and surname, e-mail, phone no.)	prof. dr hab. n. med. Jeremy Clark (Jeremy.Clark@pum.edu.pl, tel. 91 466 1490)
field of study/major	Medicine
year of studies	IV
course/subjects title	<i>Laboratory diagnostics</i>

§1

Methods of Teaching

1. Classes in the subject *Laboratory Diagnostics* are conducted in the form of a seminar block (12 hours). In the event that distance learning (remote instruction) is introduced, classes will be conducted using the distance education methods available at the Pomeranian Medical University (PUM).
2. Students are required to prepare for each class based on the provided syllabus.

§2

Mode and forms of compensation of missed activities

During the seminar block, a justified absence of up to 2 hours of classes is permitted.

1. This absence must be made up with the assistant responsible for the given topic before the final course credit is granted.
2. If the absence is not made up during the seminar block, or if the student is absent for more than 2 hours, the student will be required to attend the missed classes with another dean's group in order to receive course credit and be admitted to the final exam.

Conditions and methods for admitting students to final course assessments and examinations

1. A prerequisite for admission to the final examination is successful completion of the *Laboratory Diagnostics* course in both the third and fourth years of study.

§4

Conditions for allowing students to take part in classes

1. In the event of a third lateness during the seminar blocks, the student will not be admitted to the class.
2. A student will not be admitted to class—or may be asked to leave—if they engage in inappropriate behavior that violates the study regulations or other university rules, disrupts the course of the class, poses a threat to health, life, or property, or displays gross disrespect toward the instructor or other participants.
3. Being denied entry to or removed from class in the above-mentioned cases will be treated as an absence.

§ 5

Conditions and means for conducting partial course assessments (including the number of retake opportunities for such assessments)

Not applicable

§6

Conditions and means for conducting final course assessments and exams

1. The final examination in the first sitting will take the form of a single-choice test. This test may be conducted either in person at the PUM Test Examination Centre or using the distance learning methods available at PUM.
2. The final examination in the two resits will be conducted orally. In both resit terms, the examination may be held either in person at the PUM Test Examination Centre or via the distance learning methods available at PUM.

§7

Conditions for exemption from some final course assessments or exams

1. A student may be exempt from the final examination in *Laboratory Diagnostics* following the fourth-year seminar block if they have completed all classes within this block (12 hours) and achieved an average grade of at least 4.5 from the four partial assessments (Cycle tests) conducted in the third year.
2. In such cases, a student with an average grade of exactly 4.5 from the four partial assessments (Cycle tests) may be exempt from the exam with a final grade of 4.5 (above good), or may choose to take the exam. A student whose average grade from the four partial assessments exceeds 4.5 will be exempt from the exam with a final grade of 5.0 (very good).

§8

Forms of admission to an examination at a scheduled time in advance of the main sitting

Not applicable

§9

Assessment criteria

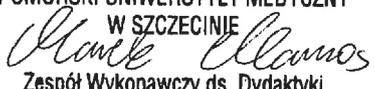
1. The assessment criteria follow § 38(1) of the Study Regulations, i.e. the following grading scale applies:
 - Very good – 5.0 (≥ 92%)
 - Good plus – 4.5 (≥ 84%)
 - Good – 4.0 (≥ 76%)
 - Satisfactory plus – 3.5 (≥ 68%)
 - Satisfactory – 3.0 (≥ 60%)
 - Unsatisfactory – 2.0 (below 60%)
2. In accordance with § 38(4) of the PUM Study Regulations, it is permissible to apply lower percentage thresholds than those specified in point 1.

**§10
Additional**

if the specific nature of the subject requires extra information, please add it in the following points:

1. In accordance with § 32(6) of the PUM Study Regulations, examination results will be made available to students within 5 working days from the date of the exam.
2. In the event of receiving a failing grade or failing to attend the examination, the student retains the rights granted under the PUM Study Regulations.
3. The examination will cover material from *Laboratory Diagnostics* classes held during the third and fourth years, as well as thematic issues discussed in the following textbooks:
 - *Diagnostyka laboratoryjna z elementami biochemii klinicznej*, edited by A. Dembińska-Kieć, J.W. Naskalski, and B. Solnica, Edra Urban & Partner, 2022;
 - *Diagnostyka różnicowa oparta na EBM*, edited by Scott D.C. Stern, Adam S. Cifu, Diane Altkorn, Medycyna Praktyczna, 2023;
 - *Przypadki laboratoryjno-kliniczne w medycynie praktycznej*, edited by L. Kalinowski, Medpharm, 2017.
4. All students are strictly prohibited from possessing any electronic devices during the examination that allow communication with others at a distance.

<p>KIEROWNIK Zakładu Biochemii Klinicznej i Molekularnej</p> <p>prof. dr hab. n. med. Andrzej Ciechanowicz</p> <p>.....</p> <p>stamp of the Department</p>	 <p>POMORSKI UNIWERSYTET MEDYCZNY W SZCZECINIE Katedra Diagnostyki Laboratoryjnej ZAKŁAD BIOCHEMII KLINICZNEJ I MOLEKULARNEJ 70-111 Szczecin, ul. Powstańców Wlkp.72 tel. +48 91 466 1490, +48 91 466 1491 fax +48 91 466 1492</p> <p>.....</p> <p>stamp and signature of the Head of the Department</p>
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<p>Opinion:</p> <p>Positive / Negative*</p>	<p>Approved by:</p> <p>PRODZIEKAN</p>
<p>POMORSKI UNIWERSYTET MEDYCZNY W SZCZECINIE</p>  <p>Zespół Wykonawczy ds. Dydaktyki PARLAMENTU STUDENTÓW PUM</p> <p>.....</p> <p>stamp and signature of Students' Parliament Representative</p>	<p>międzywydziałowego Centrum Kształcenia w Języku Angielskim Pomorskiego Uniwersytetu Medycznego w Szczecinie</p>  <p>dr n. med. Joanna Nieznanowska</p> <p>.....</p> <p>stamp and signature of the Dean</p>

* strike out what does not apply

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Pomorski Uniwersytet Medyczny
w Szczecinie

Wpłynęło
dnia 09-07-2025

Międzywydziałowe Centrum Kształcenia
Wzrostu i Zdrowia