

## Wewnętrzny regulamin dydaktyczny jednostki

Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	2023/2024
pełna nazwa jednostki <i>full name of the Department</i>	1. Klinika Endokrynologii, Chorób Metabolicznych i Chorób Wewnętrznych 1. Klinika Hematologii i Transplantologii 2. Klinika Nefrologii, Transplantologii i Chorób Wewnętrznych 3. Klinika Kardiologii 4. Klinika Reumatologii, Chorób Wewnętrznych i Geriatrii 5. Klinika i Katedra Gastroenterologii
dane jednostki (e-mail, telefon) <i>contact to the Department (e-mail, phone no.)</i>	1. SPSK-1 tel. 91 4253540, <a href="mailto:klinendo@pum.edu.pl">klinendo@pum.edu.pl</a> 2. SPSK-2, tel.91 466 1196, <a href="mailto:kazcie@pum.edu.pl">kazcie@pum.edu.pl</a> 3.SPSK-2, tel. 94 466 1250, 1378, <a href="mailto:kardio@pum.edu.pl">kardio@pum.edu.pl</a> 4.SPSK-1 tel. 91 4253337, <a href="mailto:kl.reumatologii@pum.edu.pl">kl.reumatologii@pum.edu.pl</a> 5. SPSK-1 tel. 91 4253211, <a href="mailto:kgastro@pum.edu.pl">kgastro@pum.edu.pl</a>
kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	1. prof. dr hab. Anhelli Syrenicz 2. prof. dr hab. Kazimierz Ciechanowski 3. prof. dr hab. Jarosław Kaźmierczak 4. prof. dr hab. Marek Brzosko 5. prof. dr hab. Andrzej Białek
adiunkt dydaktyczny/osoba odpowiedzialna za dydaktykę w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, phone no.)</i>	<i>Dr Bartosz Kiedrowicz,</i> <a href="mailto:bartosz.kiedrowicz@pum.edu.pl">bartosz.kiedrowicz@pum.edu.pl</a>  <i>prof. dr hab. Anhelli Syrenicz</i> <i>tel. 91 4253540, klinendo@pum.edu.pl</i>
kierunek studiów <i>field of study</i>	<i>Medicine</i>
rok studiów <i>year of studies</i>	<i>III</i>

nazwa przedmiotu/przedmiotów <i>course/subject title</i>	<i>Internal Medicine</i>
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## §1

### **Sposób prowadzenia zajęć**

#### *Teaching Methods*

1. Seminars and lectures, which provide students with the essentials of the theoretical knowledge of the subject. Students are obliged to be prepared for the discussion of the topic during the seminars.
2. Practical classes, performed in subgroups in each pre-assigned Department. Students are obliged to be prepared for the classes, including the theoretical knowledge obtained from the seminars and books. Each student needs to be equipped with a white coat, a stethoscope and an ID plate. If the epidemiological situation deteriorates, students may be obliged to wear face masks, face shields as well as other aids/equipment.
3. In case of being unprepared for the seminar or practical classes the student may need to repeat the class or pass the theoretical part upon request of the teacher.

## §2

### **Sposób i formy wyrównywania zaległości, w tym odrabiania zajęć na skutek nieobecności**

#### *Mode and forms of compensation of missed activities*

1. Any absence must be compensated. Each department decides how to make up for the missed class (e.g. extra classes at the end of the academic year or it may be also possible to join another group, but only after obtaining a consent from the Department).
2. To make up for a missed seminar, a student shall be required to prove a thorough knowledge of the topic to the lecturer who conducted the seminar.

## §3

### **Warunki i sposoby dopuszczania studentów do zaliczeń i egzaminów**

#### *Requirements for course completion in order to sit the credit of exam*

1. One justified absence is allowed during the semester
2. The student is allowed to take the final test after having completed the classes in the assigned Department, what needs to be confirmed by the teacher.
3. The student needs to complete and pass the required knowledge of ECG, what is organized and performed separately in each Department individually.

## §4

### **Warunki i sposoby przeprowadzania zaliczeń przedmiotu i egzaminów**

#### *Forms of credits, exams*

1. The first term of the final test is always a test, which consists of 50 questions, single choice or key-choice questions. Upon request of the Group Leader the date of the test may be a subject to discuss with the Department.
2. The second and third term are always tests, which consist of 50 questions (as above mentioned in the first term). The second term takes place in June and the third term in September.
3. The test includes the topics from both semesters of the 3rd year
4. Recommended materials to prepare for the test include:  
- Bates' Guide To Physical Examination and History Taking

- The seminars and lectures
  - Davidson's Principles and Practice of Medicine, 23rd Edition
5. In academic year 2023/2024 the final test is organized by Department of Endocrinology, Metabolic and Internal Diseases

**§5**  
**Kryteria oceniania**  
*Assessment criteria*

1. To pass the test it is necessary to get at least 60% of the maximum number of points.
2. Grades in the test:
  - excellent – 5,0 ( $\geq 92\%$ ), 46-50 pts
  - very good – 4,5 ( $\geq 84\%$ ), 42-45 pts
  - good – 4,0 ( $\geq 76\%$ ), 38-41 pts
  - satisfactory – 3,5 ( $\geq 68\%$ ), 34-37 pts
  - sufficient – 3,0 ( $\geq 60\%$ ), 30-33 pts
  - insufficient (failed) – 2,0 ( $< 60\%$ ) <30 pts

**§9**

..... pieczęćka jednostki <i>stamp of the Department</i>	..... pieczęćka i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i>
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Opinia: <i>Opinion:</i>  Pozytywna / Negatywna ** <i>Positive / Negative</i>	Zatwierdzam: <i>Approved by:</i>
..... pieczęćka i podpis Samorządu Studentów <i>stamp and signature of Students' Parliament Representative</i>	..... pieczęćka i podpis Dziekana <i>stamp and signature of the Dean</i>