

Department's Internal Didactic Regulations

valid from academic year	2025/2026
full name of the Department	Department of Hygiene and Epidemiology
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Didactic Responsible/ Course coordinator (academic title, name and surname, e-mail, phone no.)	Ass. Prof. Tomasz Olszowski, PhD, MSc e-mail: tomasz.olszowski@pum.edu.pl phone: (91)466-1638
field of study/major	Faculty of Medicine
year of studies	II
course/subjects title	Public Health with Epidemiology and Hygiene

§1

Methods of Teaching

1. The course of "Public Health with Epidemiology and Hygiene" for Medicine students comprises 35 hours of classes (12 hours of lectures, 3 hours of e-learning lectures, 15 hours of seminars, 5 hours of workshops) in summer semester.
2. The presence at all classes is obligatory and the presence will be registered. Classes start punctually in time and room specified in timetable. Students, who are late over 20 minutes from the start of the class, cannot participate in the workshop, however participation would be possible in justified situations. Attendance at classes conducted in a remote system is confirmed by the student's active logging in to the platform and verified by connecting audio and video at the request of the teacher.
3. The seminars are conducted in the form of tutorials and workshops in the form of problem solving tasks.
4. The completion of each seminar and workshops is influenced by: a. the level of knowledge reflecting the degree of theoretical preparation for classes b. the accuracy of measurements and their interpretation or correctness of solving the problem task.
5. The subject ends with a written exam.

§2

Mode and forms of compensation of missed activities

1. Students who are absent from classes for justified reasons are allowed to complete them and pass them during appropriate classes with another group (after prior arrangement with the assistant conducting the classes). In case of inability of the student to participate in classes with another group, the student is obliged to pass them in the form of oral test during 2 weeks.
2. A justified absence requires suitable medical certificate or certificate of PMU authorities.

3. Student is allowed to have only 1 unjustified absence.
4. Absence from a total of more than 3 classes in a semester will result in not being allowed to take the exam and failing the course. In exceptional cases (documented hospital stay, chronic disease documented by a specialist, documented unforeseen event) resulting in more than 3 absences from classes, the decision on the possibility of continuing the course will be made in consultation with the Dean.

§3

Conditions and methods for admitting students to final course assessments and examinations

1. The necessary condition for obtaining the final credit and admission to the exam is:
a. presence at all classes along with their credit; **b.** obtaining a positive mark from 3 tests (based on 60% of correct answers).

§4

Conditions for allowing students to take part in classes

1. Student whose name is listed on the attendance register in accordance with the decision of the Dean's office is admitted to the course.
2. If the student is more than 20 minutes late, he/she will not be allowed to participate in classes with a given group.
3. In the event of improper behaviour contrary to the study regulations or other regulations in force at the University, behaviour disrupting the conduct of classes, threatening health, life or property, as well as in the event of a gross lack of personal culture in relation to the teacher or other people participating in the classes, the student will be refused or dismissed from the classes.
4. Not admitting the student to the classes or asking the student to leave the classes is tantamount to unexcused absence from the classes.

§ 5

Conditions and means for conducting partial course assessments (including the number of retake opportunities for such assessments)

1. A student who was present and passed all classes covered by the curriculum in accordance with §1 points 2, 4 is admitted to the colloquium.
2. For students who did not obtain at least 60% of the points from the test or who were absent from the test for unjustified reasons, it is possible to write a retake in two additional dates. The first additional term takes place within 2 weeks after the results of the test are announced. The second retake date takes place one week after the results of the retake test are announced.
3. Students absent from the test for justified reasons (certified by a medical certificate, by the university authorities or by another accident, which must be submitted to the teacher or to the Department's office within 7 days of the end of the absence) are allowed to write a test at another date and retain the right to two additional dates.
4. A student who is not admitted to the colloquium loses the right to subsequent retake dates until the arrears are made up.

§6

Conditions and means for conducting final course assessments and exams

1. The colloquium and exam are written in the form of a single-choice test, open-ended questions and calculation tasks in accordance with §29 point 4 of the Study Regulations and cover the scope of the material covered in the didactic classes and presented in the applicable textbooks and indicated references.
2. If the student receives an unsatisfactory grade in the final exam, the student has the right to take the make-up exam twice.

3. The second make-up examination, at the request of the student, examiner or Dean, may be credited before an examination board.
4. The dates and the detailed procedure for resit examinations are specified in the Study Regulations.

§7

Conditions for exemption from some final course assessments or exams

1. No exemption from the credit conditions is expected.
2. Only student who has obtained a positive exam grade in the following subjects: public health, epidemiology and hygiene at the faculty of medicine of another university or who holds a first or second cycle degree in Public Health can apply for rewriting the course credit.
3. A student who obtained an average of at least 4.5 from 3 tests may be exempted from the examination.
4. A student with an average of 4,50 – 4,75 receives a grade 4,5 in the exam, and with an average of 4,76 - 5,0 – grade 5,0

§8

Forms of admission to the pre-scheduled examination

1. There is no pre-scheduled examination planned.

§9


Assessment criteria

1. Passing the written test and the exam (also retake) takes place when obtaining a minimum of 60% of points.
2. The system of conversion of scores into marks
 - 1) $\geq 92\%$ - very good (5,0)
 - 2) $\geq 84\%$ - above good (4,5)
 - 3) $\geq 76\%$ - good (4,0)
 - 4) $\geq 68\%$ - satisfactory (3,5)
 - 5) $\geq 60\%$ - sufficient (3,0)
 - 6) below 60% - insufficient/failed (2,0)
3. The average grade for the course is calculated on the basis of the sum of all grades obtained by the student for the final credits divided by the total number of grades.

§10

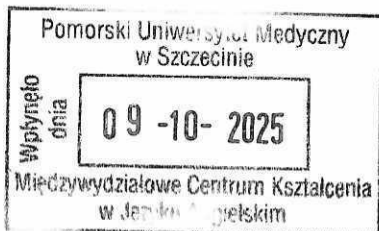
Additional

1. During classes and the exam the communication with other persons using electronic devices is not allowed. While solving test and during exam, there is a ban on a) having electronic devices which enable communication with persons from a distance; b) the use of materials and teaching aids not approved by academic teachers.
2. Any kind of behaviour as mentioned in paragraph 1 will result in turning the student out of the room and grading the course as failed.
3. In the event of a justified suspicion that a student has claimed authorship of part or all of someone else's work, the head of the department conducting the course shall immediately notify the Dean of this fact.
4. Each time the occurrence of the circumstances referred to in par. 2 and 3 will result in referring the case to the disciplinary commissioner for students.
5. During classes, it is forbidden to use electronic and multimedia devices in the scope of content not included in the curriculum.
6. During classes there is ban on consumption in the classroom.

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<p>Opinion:</p> <p>Positive / Negative*</p>	<p>Approved by:</p> <p>PRODZIEKAN</p>
<p>POMORSKI UNIWERSYTET MEDYCZNY <i>20.11.25</i> W SZCZECINIE <i>Olarek Olawos</i> Zespół Wykonawczy ds. Dydaktyki PARLAMENTU STUDENTÓW PUM</p> <p>.....</p> <p>stamp and signature of Students' Parliament Representative</p>	<p>Międzywydziałowe Centrum Kształcenia w Języku Angielskim Pomorskiego Uniwersytetu Medycznego w Szczecinie <i>Joanna Nieznanowska</i> dr n. med. Joanna Nieznanowska</p> <p>.....</p> <p>stamp and signature of the Dean</p>

* strike out what does not apply



262