

RULES AND REGULATIONS
of the European Congress on Multiculturalism in Medicine and Health Sciences (MultiCultiMed)
25–27 May 2026, Szczecin

§ 1. GENERAL PROVISIONS

1. The European Congress on Multiculturalism in Medicine and Health Sciences MultiCultiMed (hereinafter referred to as the “Congress,” “MultiCultiMed,” or the “Event”) is a hybrid scientific and educational event organized by the Pomeranian Medical University in Szczecin (hereinafter: the Organizer) as part of the project “MultiCultiMed – modern multicultural education for medical and health science students,” funded under the Erasmus+ KA220-HED program – Cooperation Partnerships in Higher Education (2024-1-PL01-KA220-HED-000251323).
2. The Congress is an international event and will take place on 25–27 May 2026 in Szczecin, as well as via online streaming.
3. The main purpose of participating in the MultiCultiMed Congress is to develop the multicultural competencies of students and professionals in the fields of medicine and health sciences, raise awareness of the importance of culturally sensitive care, and deepen participants’ knowledge and practical skills necessary to provide high-quality care for patients from diverse cultural backgrounds and to collaborate effectively in multicultural teams, as well as to promote the outcomes of the MultiCultiMed project.
4. A participant of the Congress may be a natural person (student, doctoral student, academic staff, healthcare worker, or a representative of an organization or informal group) who meets all the conditions specified in § 2.
5. The participant must represent an organization/institution (medical university/healthcare facility)/informal group whose area of interest includes broadly understood multiculturalism in the field of medicine and health sciences.
6. The provisions of these Regulations constitute an integral part of the registration for the Congress and apply to all participants.
7. Submitting a registration to the Organizer is equivalent to accepting these Regulations and establishing a binding agreement between the parties.
8. By registering for the MultiCultiMed Congress, the participant commits to attending the entire event.
9. In case of special needs, the participant is obliged to inform the Organizer before the Event and ensure that the Organizer is aware of the scope and extent of these needs.
10. Responsibility for attending to one’s own needs and safety rests with the participant.
11. The Organizer reserves the right to amend the provisions of the Regulations and undertakes to promptly inform participants electronically.

12. The Organizer reserves the right to conduct the Congress entirely online if required by the epidemiological situation or other circumstances beyond the Organizer's control.
13. The Organizer has a limited number of places for in-person participants and an unlimited number of places for online participants.
14. Registration for the Congress is carried out exclusively through the online registration form available on the Organizer's website.
15. The registration deadline for the Congress will be specified in an organizational announcement and published on the Organizer's website.

§ 2. PARTICIPATION REQUIREMENTS

1. The conditions for obtaining participant status in the Congress are:
 - a. registration through the online registration form available on the Organizer's website,
 - b. being at least 18 years of age,
 - c. receiving confirmation of qualification via email,
 - d. confirming participation within 7 days of receiving the qualification notification.
2. The participant qualification process is based on the information provided in the registration form. Applications submitted after the deadline will not be considered.
3. The Organizer reserves the right to reject an application if the requirements specified in these Regulations are not met.
4. Priority for in-person participant recruitment is given to individuals representing different organizations, institutions (medical universities and healthcare facilities), and informal groups, with one person from each institution being qualified first. The Organizer strives to ensure participation in the MultiCultiMed Congress by representatives of the largest possible number of organizations and informal groups.
5. On-site participants will be selected based on:
 - a. the order of applications,
 - b. the substantive evaluation of responses to questions regarding:
 - how participation in the Congress will contribute to the participant's professional or academic development,
 - the planned use of the knowledge and skills acquired after the Congress,
 - the planned dissemination of knowledge gained during the Congress.

When evaluating responses, the Organizer will take into account the potential for further sharing of the knowledge obtained during the Congress.
6. In the event that the number of on-site applications exceeds the available places, the Organizer may offer participation online (if the participant indicated consent for this in the registration form).
7. Online candidates are also required to register through the registration system. Upon registration, they are qualified for online participation and receive a link to the event.
8. After registering their application in the registration system, qualified individuals will be informed by email within 7 days of the end of the recruitment period.

9. A person qualified for participation in the MultiCultiMed Congress is obliged, within 7 days of the notification of qualification, under penalty of losing the right to on-site participation, to confirm their participation via email and declare that they have read the MultiCultiMed Congress Regulations and agree to abide by them.
10. Recruitment is conducted in accordance with the principle of equal opportunities and non-discrimination, including accessibility for persons with disabilities and gender equality. Equal access means that participation in the Congress will be made available—regardless of gender, age, disability, race or ethnic origin, religion or belief, sexual orientation, or any other characteristics unrelated to merit—to all individuals fully and on equal terms.
11. To implement the principles of equal opportunities and non-discrimination, including accessibility for persons with disabilities, the participant recruitment process is conducted in a manner that allows for the declaration of special needs.

§ 3. CONGRESS RULES

1. The Organizer establishes the program and the venue of the Congress, which will be publicly announced on the website of the Pomeranian Medical University in Szczecin and on social media.
2. The Organizer reserves the right to modify the program, and any changes will be promptly communicated through dedicated web pages and social media.
3. Participation in the Congress is free of charge.
4. The Organizer provides on-site participants with:
 - conference materials,
 - a participation certificate,
 - meals according to the program,
 - two nights' accommodation on 25–27 May 2026 (for participants who indicate this need in the registration form).
5. The Organizer provides online participants with:
 - access to the online broadcast,
 - conference materials in electronic form,
 - a participation certificate in electronic form.
6. For online presenters, any award won in the Young Scientists session will be sent to them.
7. The Organizer offers the possibility of participating in workshops on multiculturalism in medicine and health sciences for interested participants (limited number of places – selection based on justification of interest).
8. Participants are obliged to:
 - attend the entire event (applies to both on-site and online participants),
 - comply with the Congress regulations,
 - follow safety rules and the Organizer's instructions,
 - behave respectfully and courteously toward other participants,

- respect hotel property,
 - complete the evaluation survey after the Congress.
9. In case of cancellation of participation, the participant is obliged to inform the Organizer immediately.
 10. It is possible to propose a replacement from the same organization for a previously accepted participant. The final decision regarding acceptance of the replacement rests with the Organizer.
 11. In the event of resignation from participation without a replacement or if the replacement is not accepted by the Organizer, the invitation to participate will be offered to individuals on the waiting list.
 12. The Organizer is not responsible for items lost, damaged, or stolen during the Congress.
 13. Before entering the event, on-site participants are required to confirm their presence by signing the attendance list.
 14. Each on-site participant will receive an identification badge with their name, which must be worn in a visible place throughout the Congress.

§ 4. TRAVEL COSTS

1. The participant is responsible for fully covering the costs of travel to and from the venue of the MultiCultiMed Congress, including purchasing tickets independently.
2. The Organizer does not reimburse travel expenses, insurance, meals outside the Congress program, or any other costs related to participation.

§ 5. CANCELLATION OF PARTICIPATION

1. Cancellation of participation must be notified by email to the address provided in the organizational announcement at least 7 days before the start of the event.
2. Failure to confirm participation within 7 days of receiving the qualification notification will be considered a withdrawal. The place will be offered to the next person on the waiting list.
3. In the case of a cancellation by an on-site participant, the Organizer reserves the right to offer participation in an online format (if technically feasible).

§ 6. IMAGE, RECORDINGS, AND ONLINE BROADCAST

1. During the Congress, photographs and video recordings will be made. The Congress will be broadcast online for documentation and promotional purposes.
2. Visual materials (photos, recordings, broadcasts) may be published on:
 - social media platforms (Facebook, LinkedIn, Instagram, Twitter, etc.),
 - the website of the Pomeranian Medical University in Szczecin,
 - promotional and informational materials related to the Congress (in both print and electronic form).

3. The participant gives consent to the recording and publication of their image by selecting the appropriate consent option in the registration form. Consent is voluntary.
4. If the participant does not consent to the recording of their image, they must inform the Organizer before the start of the Congress via the registration form. The Organizer will take measures to prevent the participant's image from being recorded (as far as technically possible).
5. Consent for the use of the image is:
 - free of charge,
 - unlimited in time,
 - unlimited territorially,
 - applicable to all forms of publication (Internet, social media, print, promotional materials, online broadcasts).
6. The participant has the right to withdraw consent for image processing at any time by contacting the Data Protection Officer at iod@pum.edu.pl. Withdrawal of consent does not affect the lawfulness of processing carried out before its withdrawal. In cases where image processing is based on Article 6(1)(f) GDPR (legitimate interest of the controller), the participant also has the right to object under Article 21 GDPR.

§ 7. INCLUSION SUPPORT AND ACCESSIBILITY

1. The Organizer provides the possibility to report special needs requiring organizational adjustments (e.g., related to disability) in the registration form.
2. Reporting special needs is entirely voluntary and requires consent to the processing of data that may indirectly indicate health status or disability, in accordance with Article 9(2)(a) GDPR.
3. Information on special needs is treated as confidential and is disclosed only to persons responsible for organizing event accessibility.
4. The Organizer will take measures to ensure the accessibility of the event for persons with disabilities according to the reported needs (within organizational and technical possibilities).
5. In case of questions or concerns regarding accessibility, participants may contact the Organizer via the email address or phone number provided in the organizational announcement.

§ 8. PERSONAL DATA PROTECTION

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR), we inform that:

8.1. Data Controller

The controller of your personal data is the Pomeranian Medical University in Szczecin, ul. Rybacka 1, 70-204 Szczecin.

8.2. Data Protection Officer (DPO)

The Data Controller has appointed a Data Protection Officer, who can be contacted via email: iod@pum.edu.pl or by mail at the address of the Data Controller's headquarters.

8.3. Purposes and Legal Basis for Data Processing

Personal data will be processed for the purposes of:

- recruitment, registration, and organization of participation in the Congress, including potential participant selection based on responses in the registration form and organizational contact (qualification information, program, organizational changes, Congress materials, certificates) – legal basis: Art. 6(1)(b) and (f) GDPR;
- logistical organization, including preparation of attendance lists, identification badges, accommodation management, and delivery of prizes for winners of online sessions – legal basis: Art. 6(1)(b) and (f) GDPR;
- ensuring an inclusive event by providing organizational adjustments for participants reporting special needs – legal basis: Art. 6(1)(a) GDPR and Art. 9(2)(a) GDPR (consent for processing special categories of data);
- documenting and promoting the Congress and the activities of the Pomeranian Medical University in Szczecin, including publication of photos, video recordings, and online broadcasts – legal basis: Art. 6(1)(a) and (f) GDPR; to the extent that processing is based on Art. 6(1)(f) GDPR, participants have the right to object under Art. 21 GDPR.

8.4. Scope of Personal Data Processed

The registration form collects the following categories of personal data:

- identification and contact information (e.g., name, email address, phone number, country and city of residence);
- data regarding professional status, affiliation, and planned participation in the Congress (e.g., representing organization, type of entity, position or role, preferred participation format, information on potential presentation and workshop participation);
- data on special needs requiring organizational adjustments (optional, may indirectly indicate health status or disability, processed solely to ensure event accessibility with separate consent).

A detailed scope of personal data is provided in the GDPR Information Clause available on the Congress website and in the registration form.

8.5. Data Recipients

Recipients of personal data may include:

- entities providing services to the Data Controller (e.g., IT service providers, catering companies, hotels, photography and film service providers, courier services),
- authorities authorized under applicable law.

8.6. Data Retention Period

Personal data will be retained:

- for registration and organization of the Congress – for the duration of the event and for 5 years after its completion, i.e., until the end of 2032 (counting 5 years from the final payment in the project in June 2027);
- for promotional materials (photos, recordings, online broadcasts) – indefinitely, until potential objection or withdrawal of consent;
- for periods required by law or until the limitation of potential claims.

8.7. Rights of the Data Subject

You have the right to:

- access your data (Art. 15 GDPR),
- rectify your data (Art. 16 GDPR),
- erase your data (Art. 17 GDPR),
- restrict processing (Art. 18 GDPR),
- data portability (Art. 20 GDPR),
- object to data processing (Art. 21 GDPR),
- withdraw consent at any time (without affecting the lawfulness of processing prior to withdrawal),
- lodge a complaint with the President of the Personal Data Protection Office.

To exercise these rights, please contact the Data Protection Officer at iod@pum.edu.pl or by mail at the Data Controller's address.

8.8. Voluntary Provision of Data

Providing personal data in the registration form is voluntary but necessary for registration and participation in the Congress. Failure to provide mandatory data will prevent consideration of the registration and participation. Providing information on special needs is entirely voluntary and is solely intended to ensure event accessibility.

8.9. Automated Decision-Making

Personal data will not be processed automatically, including profiling. Recruitment decisions are made by the organizing team, not automatically.

8.10. Full Information Clause

The full Information Clause regarding personal data processing is available on the Congress website and in the registration form.

§ 9. FINAL PROVISIONS

1. This version of the Regulations is effective from the date of publication on the Organizer's website.
2. Matters not regulated by these Regulations are governed by generally applicable laws, in particular the provisions of the Civil Code.
3. The Organizer reserves the right to interpret the provisions of these Regulations.

4. Any disputes arising from the implementation of the Congress will be resolved by the court competent for the Organizer's seat.
5. The Regulations come into force on the date of publication.

CONTACT

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